



**McLean Community Center
Governing Board Meeting
October 22, 2014**

MINUTES

Board Members Present: Chad Quinn, Chair; Susan Bourgeois, Vice Chair; Craig Richardson, Treasurer; Jay Howell, Secretary; Dennis Findley, Paul Kohlenberger, Lathan Turner, Laurelie Wallace, Amanda Whitfield

Board Members Absent: Deborah Sanders, Tarun Kamath

Staff Members Present: George Sachs, Executive Director; Ashok Karra, Comptroller; Catherine Nesbitt

Guests Signed In: Bill DuBose (MPA), Jane Edmondson (Supervisor’s Office), Sally Horn (MCA), Joe Wetzal (MPA)

Mr. Quinn convened the meeting at approximately 7:30 p.m.

INTRODUCTIONS AND PUBLIC COMMENT:

Mr. DuBose announced that Artfest, held on October 5, 2014, was a success and was well attended with about 6000 patrons. He noted the event had very good press that included WTOP, The Washington Post, and local newspapers. Mr. DuBose spoke highly of MPA’s Art Educator, Sharon Fishel, and STEM to STEAM (Science, Technology, Engineering, ART and Math). He announced that MPA won the Virginia Shining Star award and a check for \$5000. All were encouraged to check out the upcoming art talks and exhibitions in the gallery. Mr. DuBose also said that the art classes are going well in coordination with the Programs department, and the SPARC Program at the OFTC continues to be successful.

Mr. Quinn stated that the September 24, 2014 Governing Board Meeting Minutes were in working draft form and will not be approved at this time and will be deferred to the December Governing Board Meeting for approval.

CHAIRS REPORT/EXECUTIVE COMMITTEE (Chad Quinn)

Mr. Quinn recognized Sally Horn, President, McLean Citizens Association (MCA). Ms. Horn is a longtime resident of the community, on the board of her homeowners association, she has been a consultant to the State Department, is very active in the celebration of 100 years of MCA, and was a part of the birth of the MCC.

Ms. Horn spoke of her involvement with the celebration of the MCA Centennial, her active involvement with the growing McLean Tyson’s Corner community, and her encouragement of Tyson’s Corner to consider their own community center. The MCA did a survey last Spring and

found the MCC is catering to, and providing for, what the community wants. The MCA continues to look at McLean's tax burdens and benefits, school class sizes and quality of education, transportation issues, and the impact and growth of Tyson's Corner on the McLean community. She noted that MCA has been active regarding the 10th Congressional District Debate with Barbara Comstock (R) and John Foust (D), McLean Central Park, and the C.E.R.T. (Citizens Emergency Response Training). Ms. Bourgeois thanked Ms. Horn and said she would like feedback from MCA to the Capital Facilities Committee regarding the first phase of the MCC renovation.

EXECUTIVE DIRECTORS REPORT (George Sachs):

Internal Alignment

- Mr. Sachs spoke of and praised MCC staff for stepping up to the plate, referencing a missing fire plan for MPA's Artfest discovered at the last moment, and how event staff pulled together to help MPA. He recognized the efforts of many staff, who behind the scenes, rally to accommodate innumerable changes, adjustments, and challenges for MCC patrons, making an improved experience for participants. Mr. Sachs said that MCC staff is living up to our Mission of providing these services as they are apportioned fairly to all residents.

External Alignment

- Included a long list of events, theatre performances, lectures, political debates, concerts, book sales, historic programs, and a flea market, amongst other activities that continue to meet emerging community needs.

Financial Stewardship

- The FY2014 Performance Dashboard was updated and posted on the web site and the first quarter fiscal numbers were assembled and available in a handout in the Board packets.

CAPITAL FACILITIES COMMITTEE (Susan Bourgeois, Chair)

- Ms. Bourgeois said the committee had adopted the Concept 'E' Plan for the renovation. She said Mr. Lukmire is working toward a schematic design with a focus on site work. Ms. Bourgeois stated there was a need for 35 more parking spaces required by the County, and the title search was on-going for Oak Ridge Avenue.

COMMUNICATIONS COMMITTEE (Jay Howell, Chair)

- Mr. Howell reviewed the committee minutes for October 8, 2014. He reported that the website was up and running, and the MCC is working with a new web company. He will be in touch with County personnel regarding signage.

ELECTIONS AND NOMINATIONS COMMITTEE (Paul Kohlenberger, Chair)

- Mr. Kohlenberger said the committee agreed to change the ‘Meet and Greet the Candidates’ event to occur during the absentee ballot period allowing more time for residents to get to know those running for the MCC Board. The committee will determine dates and report back to the Board.

FINANCE COMMITTEE (Craig Richardson, Chair)

- Mr. Richardson asked Mr. Karra to report on the First Quarter Budget Report – FY 2015.
- Mr. Karra discussed comparisons of the first quarter with a handout he provided to the Board. However, it was agreed that additional and full financial reports will be discussed and made public in the quarterly finance meeting which will be held in January, 2015.

PROGRAMS COMMITTEE (Laurelie Wallace, Chair)

- Ms. Wallace said the committee agreed to continue with their policy and not consider special exceptions of fees or discounts of any organizations for rental fees. With regard to the MCC refund policy, she asked the Board to vote on the following motion:

Motion: that the Governing Board amends the Refund Policy to set April 1 as the deadline for full refunds when parents cancel their children’s spots in MCC camps.

- **The motion was unanimously passed.**

LIASION TO THE FRIENDS OF THE MCC: Report given by Paul Kohlenberger

- Mr. Kohlenberger said that Friends of MCC agreed to fund flag stands and the ‘Meet and Greet the Candidates’ event. He reported that the ‘Celebration of 50 Years of Service of Friends’ event held on September 28th was a wonderful success, and noted that many past Friends presidents and members attended to honor the organization.

NEW/OLD BUSINESS:

- Mr. Kohlenberger proposed a ‘Resolution in Honor of the Centennial Anniversary of MCA’ found in the Board handouts. Ms. Bourgeois moved to amend the resolution and strike the beginning of the sentence ‘WHEREAS, as no County monies had been - or would be – expended for the Center,’ and have the sentence begin and read instead, ‘WHEREAS, MCA and MCC, Inc. successfully advocated for local, elected control for the Center, via the McLean Community Center Governing Board; and’. Mr. Kohlenberger seconded the motion.

MOTION: That the Governing Board adopt the ‘Resolution in Honor of the Centennial Anniversary of MCA’ and amend it as stated.

- **The motion was unanimously passed.**

MEETING SCHEDULE:

Next meeting is on December 10, 2014 (no meeting in November) at 7:30 p.m.

ADJOURN MEETING

There being no further business, Mr. Quinn adjourned the meeting at approximately 8:45 p.m.