

**McLean Community Center
Public Hearing on the FY 2014 Budget
Governing Board Meeting
September 27, 2012
Minutes**

Board Members Present: Kevin Dent, Chair; Chad Quinn, Vice Chair; Sean Dunn, Treasurer; Craig Richardson, Secretary; Drew Armstrong; Susan Bourgeois; Jay Howell; Malika Nimmagadda; Risa Sanders; Robin Walker; and Laurelie Wallace

Staff Members Present: George Sachs, Executive Director; Sarah Schallern, Performing Arts Director; Jennifer Garrett, Theatre Director; Scott Patchen, Interim Comptroller; and Ellen Barial, Executive Assistant

Guests: Cheryl Patten, Office of Supervisor John W. Foust
MCC Staff Members: Sarah Schallern, Performing Arts Director; Jennifer Garrett, Theatre Director; Maggie Shea, Programs Director; Peggy Moore, Special Events Assistant; and Ashley Smith, Teen Center Manager
McLean Project for the Arts (MPA): Bill DuBose, Board Vice Chair, and Nancy Perry, Executive Director
Patrick Smaldore, McLean Citizens Association (MCA)
Craig McKenzie, Award Recipient, and McLean Resident
Janice McKenzie, McLean Resident
Alex McVeigh, Mclean Connection
Lauren Sausser, McLean Patch

PUBLIC HEARING ON FY 2014 BUDGET

Mr. Dent convened the McLean Community Center (MCC) Public Hearing on the MCC FY 2014 budget at approximately 7:33 p.m., and turned the hearing over to Sean Dunn, Chair of the Board Finance Committee.

Mr. Dunn reviewed the “McLean Community Center Highlights of the Proposed Budget for Fiscal Year 2014.” He walked Board Members and members of the public through the budget highlights, and responded to questions or comments from other Board members and the public.

There being no further questions, Mr. Dunn adjourned the Public Hearing at 7:46 p.m.

GOVERNING BOARD MEETING

Mr. Dent convened the meeting of the Governing Board of the McLean Community Center (MCC) at 7:47 p.m.

ADOPT AGENDA

The Governing Board adopted the meeting Agenda unanimously.

CITIZEN COMMENT

Nancy Perry reviewed highlights from MPA's monthly report to the Governing Board. An excerpt from the written report is shown below:

Noteworthy News

- MPA Soiree – September 28th from 7 – 10 pm.
- MPA is excited to announce that the Arts Council of Fairfax County will be recognizing MPA this fall with the Arts Education Award for providing superlative arts education opportunities and experiences.
- MPA hosted a private tour of the George Bellows exhibition with Charles Brock, associate curator of American & British paintings and curator of the George Bellows exhibit, at the National Gallery of Art on August 23rd – 15 attendees
- On August 29th Louise Nelson and David Smith hosted a reception at their home (the CharityWorks GreenHouse) for McLean Project for the Arts in honor of MPA's 50th Anniversary – 60 attendees
- MPA hosted a tour of the Private Collection of Mitchell P. Rales at his Glenstone estate in Potomac, MD for MPA Collectors Circle members on September 19th – 22 attendees.
- MPAartfest – October 14, 2012 from 10 am to 5 pm in McLean Central Park

[More information about MPA is available at <http://www.mpaart.org/>]

APPROVE MINUTES OF JULY 25, 2012 MEETING

The Governing Board approved minutes of its July 25, 2012 meeting unanimously.

CHAIR'S REPORT/EXECUTIVE COMMITTEE (Kevin Dent)

Award Presentation

Mr. Dent presented the Distinguished Volunteer Service Award from the Virginia Recreation and Park Society to Craig McKenzie, a former youth member of the Governing Board. Mr. McKenzie received the award in recognition of his history of volunteer work at the Old Firehouse Teen Center.

OFTC License Agreement

Mr. Dent reported that the renewal of the Teen Center license agreement had been approved by Fairfax County. The revised agreement becomes effective in 2013. There were some changes in the lease, such as MCC becoming responsible for repairs. This provision allows MCC to move quickly to take care of emergency and other repairs.

Mr. Dent deferred vote on a motion to approve the license agreement to the next meeting to address Ms. Sander's question about a lease provision on MCC's liability for the repairs it makes. Other Board Members pointed out that the County is self-insured and MCC, as a county agency, is covered through the County. Mr. Sachs will follow up on the issue.

Theatre's HVAC

Mr. Dent referred the theatre's HVAC project back to the Capital Facilities Committee to determine why the contract price for the project increased so much from the estimated cost.

EXECUTIVE DIRECTOR'S REPORT (George Sachs)

Mr. Sachs updated the Board on MCC activities during July-August 2012. Highlights of his written report include:

Performing Arts:

- The July Concert series was an adventure. The first one was canceled due to power outage from the storm and the second one was moved into the community hall at the last minute due to rain. The rest took place outdoors as planned.
- We also had to make some changes with a couple of rentals and programs due to weather but were able to relocate to the OFTC or change the rental times as power was restored.
- Bob Alden's roast was well received and Bob and his family were thrilled by it.
- The usual annual theatre maintenance began in August.

Special Events:

- The July 4th Fireworks Celebration had an onsite crowd of about 4,000 at Langley High School given the work around conditions of the site the show went off as scheduled and enjoyed by all.
- Work was conducted on up-coming events including Fall Community Flea Market; Antiques Show; and Craft Show.
- The Fall Flea Market had about 1,000 in attendance.
- Preparation for the up- coming Sunday Soirees in October and November.

Youth/Teen:

- All our youth and teen summer camps came to an end in August marking another successful year.
- The OFTC's 22nd Birthday Celebration Block Party took place on Saturday August 25th and had to exercise plan "B" due to threat of heavy rain which meant moving all activities in doors. Still had about 580 in attendance and the Teen Council did another great job with McLean Teens Got Talent show.

- Last weekend September 22nd our Youth Department put on the annual Harvest Happenings and had great weather that brought in 433 people all enjoying the entertainment, crafts, pumpkin patch, and food.

Facilities:

- In July we had 44 rentals with a total of 1,662 in attendance.
- Little activity was scheduled in August and many maintenance items were accomplished including: Carpet replacement in foyer; Floor Refinishing; Exterior brick and block sealing; and Interior Painting.

Other:

- I have completed the interviews for the comptroller position and have narrowed the field down to two final candidates who I have invited back for another face to face meeting this Friday.
- I attended two FCPA meetings regarding McLean Central Park. The first meeting on September 14th was with programming staff from FCPA, the Library, and MCC. The second meeting was with the McLean Central Park Master Plan Project Team and we met on September 19th. The first meeting was a brainstorming session where we did some idea sharing, but the Project Team has its act together with a timeline to follow.
- We will be hosting a Public Information Meeting on the Master Plan for McLean Central Park here on Thursday, November 1st at 7pm.
- I attended the Annual VRPS Conference which was held at Wintergreen Resort. Attended a great variety of educational sessions and picked up some good information from the many exhibitors that were there.

[Information about MCC and its programs can be found at <http://www.mcleancenter.org/>.]

ELECTIONS COMMITTEE (Craig Richardson, Chair)

There was no meeting of the Elections Committee since the last board meeting; however, the Committee will meet in October.

PROGRAM COMMITTEE (Jay Howell, Chair)

The August meeting of the Program Committee focused on initial draft budgets for programs included in the FY 2014 budget proposal. The individual draft budgets for performing arts and for programs (classes, special events, dances, trips, teen center, and youth programs including camps), were presented by staff. New and modified programs were described. After approval by the Committee, the budget proposals were sent to the Finance Committee for inclusion in the overall draft budget proposal.

The next meeting of the Program Committee is scheduled for October 4.

FINANCE COMMITTEE (Sean Dunn, Chair)

Mr. Dunn reported that the Finance Committee recommended that the Board approve the draft MCC FY 2014 budget proposal presented by the Committee, and forward the proposal to the County for approval. Mr. Dunn also reported that the Finance Committee recommended that the Board maintain the current tax rate of 2.2 per \$100 of assessed real property value.

After the review, the Governing Board approved the following motions:

MOTION: that the draft budget be approved by the Board, and presented to the County for approval.

Decision: The motion passed unanimously.

MOTION: that the Governing Board retain a tax rate of 2.2 cents per \$100 of assessed property values for FY 2014.

Decision: The motion passed unanimously.

Mr. Dunn concluded the Finance Committee report by recommending that MCC improve the way that capital projects are reported, especially when the Board approves a project in one fiscal year that is scheduled to be done in the next fiscal year. The carryover of money for the project makes it look as though MCC has more money that it actually has.

CAPITAL FACILITIES COMMITTEE (Chad Quinn, Chair)

There was no committee meeting since the last board meeting; however, there are upcoming meetings with SWSG regarding the feasibility of renovating the Ingleside facility. Milestone presentations of the feasibility study take place on October 23, December 4, and at the boarding meeting on December 12.

COMMUNICATIONS COMMITTEE (Robin Walker, Chair)

The Communications Committee made further recommendations on liaising with community organizations. Committee members recommended that Board Members or staff be designated to attend meetings of the following organizations: the Friends of the McLean Community Center, the Greater McLean Area Chamber of Commerce, and the Rotary Club of McLean.

MCC will continue to liaise with Supervisor John Foust generally through his Chief of Staff Jane Edmondson.

Board Chair Kevin Dent was scheduled to meet with the new President of MCA to discuss how best for MCC to liaise with MCA, and will report to the Board at the next meeting.

Communications Committee Members also recommended that MCC liaise with the following organizations on issues affecting MCC: the Fairfax County Park Authority, the McLean Planning Commission, and the McLean Revitalization Corporation.

Mr. Dent recommended that Board Members rotate attendance at the Friends of MCC meetings. Asking whether the Board should approve liaising with the Friends of MCC on a rotating basis, Ms. Sanders made the following motion:

MOTION: that Board Members share liaising with the Friends of MCC on a rotating basis.

***Decision:* The motion passed unanimously.**

DOWNTOWN COMMITTEE (Susan Bourgeois, Chair)

There were two meetings of the Downtown Committee since the last board meeting. One purpose of the meetings was to firm up identified uses of a potential downtown location. The second was to identify an architect who could give MCC information on the building size needed to include all programs included in the concept paper.

MCC sent requests for information to three architectural firms. Each firm sent information on the firm, their principals, architectural projects, and recommendations. After reviewing the materials, the Downtown Committee recommended that Board approve the selection of The Lukmire Partnership to do initial program and conceptual design work for a potential downtown facility. The Committee recommended the adoption of the following motion:

MOTION: that the Board retain The Lukmire Partnership Architects for program and conceptual design work in phase 1 of MCC's potential downtown facility, at an amount not to exceed \$20,000.

***Decision:* The motion passed on a vote of 10-0, with one abstention.**

NEW BUSINESS

As a follow-up to the derecho in July, Ms. Sanders questioned MCC's role in disaster response: should MCC take steps so that it can provide shelter for our residents in disaster situations?

Board Members seemed to agree that some type of disaster response should be provided. There were some differing views regarding the types of response that could be taken given MCC's facilities; capability; and county requirements for certain types of emergency sites.

After the discussion, Mr. Dent referred the matter to the Capital Facilities Committee to determine the scope of services that should be provided; should MCC purchase a larger emergency generator; and if so, how much of the building should be covered by a new emergency generator.

ADJOURN MEETING

Mr. Dent adjourned the meeting of Governing Board at approximately 9:30 p.m.