

**McLean Community Center
Governing Board Meeting
February 27, 2013**

MINUTES

Board Members Present: Kevin Dent, Chair; Chad Quinn, Vice Chair; Sean A. Dunn, Treasurer; Craig Richardson, Secretary; Drew Armstrong; Susan Bourgeois; Jay Howell; Malika Nimmagadda; Risa Sanders; and Robin Walker

Board Member Absent: Laurelie Wallace

Staff Members Present: George Sachs, Executive Director; Ashok Karra, Comptroller; Joe McGovern, Facilities Manager; Ryan Brookes, Intergenerational Programs Director; and Ellen Barial, Executive Assistant

Guests: Supervisor John W. Foust
Jane Edmondson, Chief of Staff, Office of Supervisor Foust
Edgemoor Infrastructure & Real Estate: Neal Fleming and Donald Gibson
Bill Sudow, McLean Revitalization Corporation (MRC)
Ann Seaman, McLean Planning Committee (MPC)
Catherine Nesbitt, MCC Staff
Patrick Smaldore, McLean Citizens Association (MCA)
Jim Turner, MCA and MPC
Bill Denk, El Nido Civic Association
Dave Borsos, McLean Youth Athletics
Paul Kohlenberger, McLean Historical Society
Boys Scouts: Duncan Andrews, Sammy Timmins, Christian Markwart,
William Jenkins, Marcus Lintott, Mathew Lindeman,
George Mwangi, Jr., J. Timmins, Caleb Himes, and Jack Telep
Citizens: Edwin A. Kuhn, Sr., Luther Markwart, Brent Jenkins, James Lintott,
Jeff Lindeman, George Mwangi, Michael Himes, Kathleen Murphy, and
Roger Mudd
Alex McVeigh, Connection Newspapers
Brian Trompeter, Sun Gazette

Mr. Dent convened the meeting of the Governing Board of the McLean Community Center (MCC) at 7:40 p.m.

ADOPT AGENDA

The Governing Board adopted the meeting agenda unanimously.

CITIZEN COMMENT

Guests introduced themselves and indicated their reasons for attending the meeting. A number of boy scouts attended the meeting in connection with pursuing Citizenship in the Community Badges.

APPROVE MINUTES OF JANUARY 23, 2013 MEETING

The Governing Board approved minutes of its January 23, 2013 meeting unanimously.

CHAIR'S REPORT/EXECUTIVE COMMITTEE (Kevin Dent)

Downtown

Mr. Dent gave brief backgrounds on the reports from the Downtown Committee and the Capital Facilities Committee, which were included in the meeting materials. The reports had been placed on the agenda of the January Governing Board meeting. Action on the reports was delayed until February at the request of Supervisor Foust in order for MCC to receive a proposal regarding a potential downtown facility. The Board took action on the two reports later in the meeting.

Executive Director's Review

The Executive Committee will perform the Mr. Sachs' annual review within the next month.

EXECUTIVE DIRECTOR'S REPORT (George Sachs)

Mr. Sachs updated the Board on MCC activities during January 2013. Excerpts from his written report are below:

Family/Youth Events:

- On January 1, there was a sell-out crowd of 253 fifth and sixth graders at the Winter Snow Ball Dance. There were 10 parent chaperones there as well.
- Family Fun Bingo was held on Friday January 18. Community hall was filled to capacity with 100 bingo participants. For those not lucky enough to win, they were able to select from great prizes and a Treasure Chest of Toys. Staff interaction with patrons was well received and there was lots of positive feedback.

Teen Center:

Teacher Work Day: a group of 5th through 9th graders was taken on a skiing trip to Massanutten on January 28 and to Dave & Busters on January 29.

Alden Theatre:

- Kids & Family performances included Angelina Ballerina the Musical on January 12.
- For Comedy, we had The Capitol Steps on January 5.
- In Dance, we had Tap Kids on January 26.
- In celebration of MLK Day, we had An Evening with Dick Gregory on January 19.

- Movies at the Alden featured Vaudeville Veterans: W.C. Fields and Will Rogers on January 9 and for our morning movie Sunset Boulevard on January 16.
- There were two concerts: Young Soloists on January 6 and Cleonice (Piano Trio) on January 20.
- Student auditions for Raggedy Ann and Andy were held on January 14 and 15.

[Information about MCC and its programs can be found at <http://www.mcleancenter.org/>.]

CAPITAL FACILITIES COMMITTEE (Chad Quinn, Chair)

Mr. Quinn reviewed the *Capital Facilities Committee Summary Report on Ingleside Renovations*, which had been presented to the Governing Board at its December 12, 2012 meeting.

Since June of 2012, the Capital Facilities Committee of the MCC Board has engaged in an extensive study regarding the potential renovation of MCC's Ingleside facility. This evaluation was prompted by the need for more rehearsal space and meeting rooms at the Ingleside facility (based on historical demand for such rooms), and the need to provide adequate office space for MCC's staff. The study included engaging a design firm to develop conceptual designs, and a series of public meetings to discuss potential renovation options. As a result of this process, the Capital Facilities Committee identified two potential renovation designs for the Ingleside facilities. The proposed designs included extensive renovation and upgrading of the existing building, as well as the construction of additional meeting rooms at the Ingleside facility.

Mr. Quinn introduced the following alternative proposed motions regarding the Ingleside renovation project:

Motion (1): ... That MCC pursue the implementation of Option C [*see attachment from SWSG*] of the proposed renovation options for MCC's Ingleside Avenue facility recommended by the Capital Facilities Committee to the Board at the December 12, 2012 Board meeting. Further, that the MCC Governing Board Chair directs the various Governing Board Committees to: (a) Explore how to finance the renovation project; (b) Refine and develop the parameters of the renovation project; (c) Engage with Fairfax County staff to begin the required County review process for the renovation project; and (d) Develop and implement a process to obtain public comment on the renovation project.

Motion (2): ... That MCC pursue the implementation of Option A [*see attachment from SWSG*] of the proposed renovation options for MCC's Ingleside Avenue facility recommended by the Capital Facilities Committee to the Board at the December 12, 2012 Board meeting. Further, that the MCC Governing Board Chair directs the various Governing Board Committees to: (a) Explore how to finance the renovation project; (b) Refine and develop the parameters of the renovation project; (c) Engage with Fairfax County staff to begin the required County review process for the renovation project; and (d) Develop and implement a process to obtain public comment on the renovation project.

Mr. Dent moved to amend the motions (seconded by Ms. Sanders) as follows:

Motion: that the capital reserve be used to fund the Ingleside renovations to the extent necessary.

There was significant discussion regarding on the one hand the need to move forward with the renovation project with available resources, and that it was important to let everyone know that MCC planned to use the capital reserve for the renovations. On the other hand, there was concern that use of the capital reserve to fund the Ingleside renovations would preclude being able to proceed with a downtown project, especially in light of the recent developer's proposal.

In further discussions, board members identified a number of ways of funding a downtown project, including for example going to bond, financing through a public-private partnership or through other means, undertaking a capital campaign, and the like.

In addition, some Board Members pointed out that there are a number of unknown variables regarding downtown, and that it was a prudent use of the available reserves to fund the Ingleside renovations. Other board members took the view that it was not necessary to specifically allocate the reserve to the renovation project.

After significant discussion, the Board voted on the amendment as follows:

Decision: The motion to amend the pending main motion passed on a 6-4 vote.

Board Members then discussed the two renovation options. Option A provided for renovating the Ingleside building within its existing footprint, while Option C included an expansion of the footprint to provide for additional meeting space. After discussing the pros and cons of both options, the Governing Board took action on the pending motion alternatives, and adopted the following motion as amended:

That MCC pursue the implementation of Option C [see attachment from SWSG] of the proposed renovation options for MCC's Ingleside Avenue facility recommended by the Capital Facilities Committee to the Board at the December 12, 2012 Board meeting.

Further, that the MCC Board Chair direct the various Governing Board Committees to:

- (a) Utilize funds from MCC's capital reserve fund to finance the renovation project,*
- (b) Refine and develop the parameters of the renovation project,*
- (c) Engage with Fairfax County staff to begin the required County review process for the renovation project, and*
- (d) Develop and implement a process to obtain public comment on the renovation project.*

Decision: The main motion passed on an 8-2 vote.

Accordingly, the Board will begin consulting with the County and MCC tax district residents on the proposed renovation project.

DOWNTOWN COMMITTEE (Susan Bourgeois, Chair)

Ms. Bourgeois reviewed the *Downtown Committee Report to the Governing Board*, which had been presented at the December 12, 2012 board meeting.

Since June of 2011, the Downtown Committee of the MCC Board has engaged in an extensive study regarding the potential development of a new MCC facility in downtown McLean. The Downtown Committee began this work because of a desire by the Board to consider an expansion in downtown McLean to better serve our taxpayers, especially in light of the anticipated redevelopment of downtown McLean. This study included the identification of potential uses and programming of such a proposed new facility, the engagement of a design firm to develop conceptual designs of a proposed facility based on the identified programming needs, and a series of public meetings to discuss potential designs and locations of such a new facility. In addition, the Downtown Committee discussed and evaluated a proposal from Edgemoor Infrastructure & Real Estate to help develop a new facility in downtown McLean utilizing a public-private partnership approach.

After discussion of the possibility of developing a new facility in downtown McLean, the Governing Board took action on the following motion:

- (1) *That the Downtown Committee begin discussions with Edgemoor Infrastructure & Real Estate to:*
 - (a) *Evaluate and elaborate on the concept paper provided by Edgemoor,*
 - (b) *Discuss a possible public private partnership structure to develop and construct a new MCC facility in downtown McLean, and*
 - (c) *Discuss a possible land swap involving the OFTC site and a one-acre site in downtown McLean.*

- (2) *The Finance Committee to explore and develop options for funding the costs of such a new downtown facility, such funding options to potentially include issuance of bonds, loans, state and federal grants, possible reserve fund not otherwise allocated, and/or private contributions.*

Decision: The motion passed unanimously.

ELECTIONS & NOMINATIONS COMMITTEE (Craig Richardson, Chair)

Mr. Richardson reviewed key dates in the elections schedule:

Candidates

- February 19 – Petition packets were available for those intending to run for a seat on the Governing Board.
- March 22 – Completed petition packets are due at 5 p.m.

Absentee Voting:

- April 8 – Absentee voting packets will be available.
- May 15 – Completed absentee voting applications and ballots are due by 5 p.m.

Elections:

- May 18 – Voting takes place at McLean Day from 10:30 a.m. to 5 p.m.

Motion Related to Online Voting in Board Elections

Mr. Richardson introduced the Elections & Nominations Committee's recommendation on online voting for Governing Board elections. The Committee recommended that the Board discontinue consideration of online voting at this time. Mr. Richardson referred Board Members to minutes of the Committee's February 7, 2013 meeting, which were included in meeting materials, for detailed information regarding the Committee's recommendation. Among other things, the Committee found that the online voting systems that were available were not suitable for MCC board elections due to:

- The small town character of the elections,
- The complications and cost involved in having three separate online elections for: adults, youth—McLean High School boundary area, and youth – Langley High School boundary area,
- Online voting would require tax district residents, including teens who are 15 to 17 years old, to register and be assigned voter registration numbers in order to vote online in board elections, and
- Online voting security concerns.

In addition, committee members thought the current voting system worked well. After Mr. Richardson's review, the Board took action on the Committee's recommendation:

MOTION: that the Board not pursue online voting at this time.

Decision: The motion passed unanimously.

Contract with League of Women Voters

The League of Women Voters of the Fairfax Area has agreed to handle the teller and vote counting functions for the 2013 board elections held at McLean Day on May 18. Since the current \$1,500 fee had not been changed in last two years, it was anticipated that a fee increase would be requested. The staff was given a not to exceed fee and authorized to negotiate a fee arrangement with the League. A fee of \$1,600 was agreed to for the 2013 board elections.

The Board took action on the following motion:

MOTION: that the Board engage the League of Women Voters of the Fairfax Area to count ballots for the 2013 Governing Board elections for a fee not to exceed \$1,600.

Decision: The motion passed unanimously.

PROGRAM COMMITTEE (Jay Howell, Chair)

OFTC Membership Policy

Mr. Howell referred board members to minutes of the February 12, 2013 Program Committee meeting, included in meeting materials. Pending before the Committee is a request by a tax district resident to waive the Old Firehouse Teen Center membership policy so that his son, who he identified as having special needs, could remain a member through tenth grade. Teen Center memberships end upon a teen graduating from ninth grade.

Committee and staff members have under consideration an amendment to the policies that would permit the extension of memberships in certain circumstances.

Committee members asked staff to consult with the County Attorney's Office. The Committee will take action on the request at its March meeting.

Fourth of July Fireworks Display

The staff will report to the Program Committee at its March meeting on the status of efforts to find an alternate location for MCC's fireworks display after July 4, 2013 when Langley High School will no longer be available.

FINANCE COMMITTEE (Sean A. Dunn, Chair)

Mr. Dunn will schedule a Finance Committee meeting to begin exploring funding issues related to a possible downtown facility, which the committee was tasked to do earlier in the board meeting.

COMMUNICATIONS COMMITTEE (Robin Walker, Chair)

The Communications Committee did not meet in February since there was no quorum; however, the Committee will meet in March to complete work on the branding campaign for the Alden Theatre.

NEW BUSINESS

There was no new business.

ADJOURN MEETING

Mr. Dent adjourned the Governing Board meeting at approximately 10:15 p.m.

Respectively submitted,

Craig E. Richardson, Secretary