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**McLean Community Center Governing Board  
SPECIAL MEETING  
August 20, 2015**

**MINUTES**

**Board Members Present:** Paul Kohlenberger, Chair; Dennis Findley, Vice-Chair; Laurelie Wallace, Secretary; Lathan Turner, Treasurer; Jay Howell; Jenna Lebowitz; Merrily Pierce; Chad Quinn; Jennifer Rossman; and Debbie Sanders

**Board Members Absent:** Quentin Levin

**Staff Members Present:** George Sachs, Executive Director; Catherine Nesbitt, Special Events Manager; and Ellen Barial, Executive Assistant

**Guest(s):** Jane Edmondson, Chief of Staff, Supervisor John Foust; Susan Corrigan, McLean Project for the Arts; and Erika Dyer, Chronis for Supervisor

Mr. Kohlenberger convened the August 20, 2015 Special Meeting of the Governing Board of the McLean Community Center (MCC) at approximately 8:30 p.m.

**ADOPT AGENDA**

The agenda for the special board meeting was adopted unanimously.

**APPROVE MINUTES OF JULY 22, 2015 BOARD MEETING**

The Board accepted the following amendments on page nine of the draft July 22, 2015 Governing Board minutes:

- Please consider having a Farmers Market or a CSA-Community Supported Agriculture Collection Point at the Community Center.

With the amendment, the Governing Board unanimously approved the July 22, 2015 board minutes.

**CHAIR'S REPORT/EXECUTIVE COMMITTEE**

Proposed Remote Participation Policy Follow-up

Mr. Kohlenberger reported that the proposed policy to permit Board Members to participate in board and committee meetings electronically in certain instances was withdrawn by the Executive Committee at its meeting on August 4, 2015. Committee Members decided that Board Members

should be required to be physically present at board and committee meetings as a responsibility they accepted when elected to the Governing Board.

In addition, Executive Committee Members thought that it would affect meeting efficiency when some Board Members were participating in meetings electronically.

2015-2016 MCC Annual Plan

Board Members took time to review the draft annual plan, which had been sent to them the preceding week. After the review, Board Members took the following action:

**MOTION: that the Governing Board adopt the 2015-2016 Annual Plan as presented in meeting materials.**

***Decision: The motion passed unanimously.***

Artfest Memorandum of Understanding (MOU)

Board Members then took up consideration of the draft MOU between the MCC and the McLean Project for the Arts (MPA), which had been previously provided to them. Under the MOU, MCC would co-sponsor MPA Artfest in exchange for a specified advertising and marketing package for MCC. Board Members accepted the following amendment to Section VI.E on page three of the proposed MOU:

- E. Any future sponsorships of MPA Artfest must be approved by the MCC Governing Board each year. ~~However, nothing in this MOU is a guarantee of future sponsorships of MPA Artfest by the MCC, or sponsorships at any specific level.~~

With that changed the Board took the following action:

**MOTION: that the Governing Board approve the Memorandum of Understanding between the McLean Community Center (MCC) and the McLean Project for the Arts (MPA), as amended, regarding the MCC's sponsorship of the 2015 MPA Artfest.**

***Decision: The motion passed unanimously.***

**NEW BUSINESS**

Mr. Sachs recognized Board Member Chad Quinn, who served two terms as Governing Board Chair from 2013 to 2015 and thanked him for his leadership during that time.

Mr. Quinn thanked other Board Members for the chance to serve as Board Chair, and shared that he was happy to have had the opportunity to focus on increased transparency concerning MCC operations and financial stewardship.

## **ADJOURNMENT**

There being no further business, Mr. Kohlenberger adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Laurelie Wallace, Board Secretary  
Governing Board  
McLean Community Center