

**McLean Community Center Governing Board  
Special Meeting  
August 24, 2016**

**MINUTES**

**Board Members Present:** Laurelie Wallace, Chair; Paul Kohlenberger, Treasurer; Kat Kehoe; Chad Quinn; Jennifer Rossman; and Desi Woltman

**Board Members Absent:** Debbie Sanders, Vice-Chair; Quentin Levin, Secretary; Sam Gollob; Merrily Pierce; and Lathan Turner

**Staff Members Present:** George Sachs, Executive Director; Ashok Karra, Comptroller; Jennifer Garrett, Performing Arts Technical Director; Catherine Nesbitt, Special Events Manager

**Guests Signed in:** Jane Edmondson, Chief of Staff, Office of Supervisor John Foust, and Lori Carbonneau, Executive Director, McLean Project for the Arts (MPA)

Ms. Wallace convened the August 24, 2016 Special Meeting of the Governing Board of the McLean Community Center (MCC) at approximately 7:20 p.m.

**ADOPT AGENDA**

Ms. Wallace gave an overview of the agenda, which was approved unanimously.

**PUBLIC COMMENT**

Ms. Carbonneau's monthly MPA Report to the MCC Governing Board included the following: Artfest plans were going well, with 53 artist presenting at the event; Mr. Sachs and the MCC Governing Board were recognized for their support and sponsorship; and MPA had secured offsite space during the renovation in the McLean Giant shopping center where the ABC store had been located.

**APPROVE MINUTES OF JUNE 8, 2016 AND JULY 7, 2016 BOARD MEETINGS**

The Governing Board unanimously approved minutes of the June 8, 2016 final meeting of the 2015-2016 Board, and the July 7, 2016 board meeting, as amended.

**EXECUTIVE COMMITTEE (*Laurelie Wallace, Chair*)**

Ms. Wallace reported on actions taken by the Executive Committee at its meeting on August 10, 2016, which included the following recommendations.

### MPA Artfest Sponsorship

The Executive Committee unanimously recommended the adoption the following motion:

**MOTION: that the MCC Governing Board approve a sponsorship in an amount not to exceed \$20,000, under the terms of the 2016 Memorandum of Understanding between the Governing Board and the McLean Project for the Arts.**

Board Members, having had an opportunity to review the proposed Memorandum of Understanding prior to the meeting, took the following action:

**Decision: The motion passed unanimously, with one abstention.** [Mr. Kohlenberger abstained due to a perceived conflict of interest due to his role with the Greater McLean Chamber of Commerce.]

### Offsite Lease Agreements

The Executive Committee unanimously recommended the adoption the following motion:

**MOTION: In the interest of efficient administration, the Governing Board authorizes George Sachs to execute leases or contracts on properties about which he has already apprised the Board and its relevant committees.**

Board Members discussed the rationale for the recommendation, which focused on the need to move quickly in certain lease situations.

As part of the discussion, Ms. Woltman requested for the record that the County (Facilities Management Department) provide in writing its due diligence in comparing and finding the best value for taxpayers' money. No action was taken on the request.

The Governing Board took the following action:

**Decision: The motion passed unanimously, with one abstention.** [Mr. Kohlenberger abstained due to a perceived conflict of interest due to his role with the Greater McLean Chamber of Commerce.]

### **CAPITAL FACILITIES COMMITTEE** (*Debbie Sanders, Chair*)

Acting at the request of Ms. Sanders who could not attend the meeting, Ms. Wallace presented the following motion that had been unanimously adopted by the Capital Facilities Committee (CFC):

**MOTION: that the MCC Governing Board approve the appointment of former Board Member and CFC Chair, Dennis Findley, as a nonvoting public member of the Capital Facilities Committee.**

Discussion by Board Members included the following points:

- One Board Member expressed concern about the optics of having someone represent the Governing Board and the CFC as a nonvoting public member when the person has not

filed financial disclosure or signed the conflict of interest policy documents required of board members.<sup>1</sup>

- Other Board Members and staff expressed support of the motion and made the following points:
  - The CFC would benefit by Mr. Findley's input since he is uniquely positioned to comment on the project.
  - Mr. Findley has extensive professional and institutional knowledge of the renovation project; he has been extremely valuable in moving the project forward.
  - There were historic examples of allowing public members to participate on committees who brought significant knowledge that benefited the community.

After the discussion, Ms. Wallace moved to table the motion and for the CFC to revisit the issue in committee. The motion passed unanimously.

### **NEW OR OLD BUSINESS**

There was no new or old business.

\*\*\*\*\*

There being no further business, Ms. Wallace adjourned the meeting at approximately 7:35 p.m.

Respectfully submitted,

Laurelie Wallace, Chair  
MCC Governing Board

---

<sup>1</sup> Mr. Findley, as a former Board Member, had in fact filed and signed the required forms.