

**McLean Community Center  
Nominations of Board Officers for 2018-2019  
Regular Meeting of the 2018 Governing Board  
May 23, 2018**

**MINUTES**

**Board Members Present:** Laurelie Wallace, Board Chair; Paul Kohlenberger; Desi Woltman; Merrily Pierce; Jennifer Rossman; Alicia Plerhoples, Kat Kehoe, Julie Waters and Caroline Brunner

**Board Members Absent:** Elizabeth John and Alex Camus

**Staff Members Present:** George Sachs, Executive Director; Ashok Karra, Comptroller

**Members of the Public:** Terri Markwart; Debbie Bissen, MPA Director of Communications & Development; Raj Mehra and Carole Herrick

**CONVENE THE BOARD MEETING AND INTRODUCTIONS**

Ms. Wallace convened the meeting of the 2018 Governing Board Wednesday, May 23, 2018 at approximately 7:30 p.m.

**ADOPT AGENDA FOR THE REGULAR MEETING OF THE GOVERNING BOARD**

The meeting agenda was approved unanimously.

Ms. Wallace introduced the members of the public: the newly elected board members.

Next, Ms. Wallace asked members of the public to introduce themselves.

**Terri Markwart**

**Newly elected Board Member**

Hello. Very excited and humbled to serve on the board for the next three years. Daughter Megan studying for the SOLs. She is also an incoming board member.

**Raj Mehra**

**Newly elected Board Member**

Hello. Echo Terri's comments and looking forward to his time on the board.

**Carole Herrick**

**Newly elected Board Member**

No comment. Fine thank you.

### **APPROVE MINUTES OF April 25, 2018.**

Ms. Wallace asked if there were any requested amendments to the minutes.

After discussion, it was decided to add mention of discussion that had taken place about the manner of alerting the Board as to nominations for Executive Committee for the upcoming year.

Accordingly, Mr. Kohlenberger moved to add the following verbiage, previously offered by Ms. Waters, after item #6 of the Election & Nominations of Governing Board Offices Procedures as mentioned in the April 25 Board Meeting.

*“The Board discussed whether the notification should be sent out immediately or at the end of the week and Executive Director should be copied.”*

Ms. Rossman seconded. Motion passed unanimously.

No other changes to the minutes.

The amended minutes of the April regular meeting of the 2018 MCC Governing Board were approved unanimously.

### **CHAIR’S REPORT/EXECUTIVE COMMITTEE –Laurelie Wallace, Chair**

Ms. Wallace asked all board members if they would like to share their experiences from attending MCC McLean Day celebrations.

#### **Comments:**

- Muddy – Rainy day. Staff was very much appreciated.
- Joy of dance sent an email, in error, that McLean Day was cancelled. Ms. Plerhoples reached out to them and corrected the statement.
- Friday, May, 18 had large rides from 2p – 7p. Approximately 200 kids in attendance. It would have been a success, if not for the rain. It is anticipated that the event will continue for 2019. Lots of kids from area schools. Parents were happy that the event ended at 7p.
- Schools’ PTAs included news of the upcoming Mclean Day in their announcements.
- Kids had a great time, lines were shorter for food and rides.

Ms. Wallace mentioned that all board members were invited to the MPA. Matched with MPA member.

#### **MPA Highlights:**

##### **Exhibitions open**

April 12-June 3: Erratic Landscapes: News work by Artemis Herber  
Review to appear in Washington Post.

June 14: Too Much of Too Much: Overstimulated, Overexposed and Overextended.  
Open Reception at 7p with works of 17 artists.

##### **Education:** Class Camps and updates

Finalizing Fall Class offerings.

Taking registration for Art + Storytelling summer camps and two teen camps

Planning in sync with MCC to be teaching Duval Studio at the beginning of Jan 2019.

**ART REACH:**

Follow-up visits continuing with school, including Churchill Road second graders

Weekly visit to Beechtree Elementary Autism Center.

**MPA Highlights(cont.)**

Busy Second Story and SPARC outreach, including activities at Second Story's shelter for teens in crisis and Culmore & Annandale afterschool centers.

New Partnership with **Service Source** program serving Fairfax County adults with disabilities, including this at Annandale House.

**Lewinsville & Pimmit** Senior Center activities including Arts Fairfax Creative Aging Festivals.

**Performing Arts:**

**Art + Music** series of concerts were a success, especially two in-galleries concerts.

**ArtFest: Oct 07**

Planning is well underway in the artful hands of Jen Wormser, the new director of ArtReach.

Looking forward to finalizing this year's MCC-MPA MOU

**EXECUTIVE DIRECTOR'S REPORT - George Sachs, MCC Executive Director**

**Internal Alignment**

- I am sad to announce that Mike Kalmar our Graphic Artist and Web Master, will be leaving us.  
His last day will be June 8, 2018. Mike has inspired us all with his enthusiastic and refreshing work of promoting the MCC through his many talents as our Public Information Graphic Artist.
- Project Update –
- A special thank you and recognition goes out to Robin Walker for all her efforts in taking the minutes at board and committee meeting, conducting the entire voting process for the election of this year's board members, as well as continuing to bring in more sponsorship funds that have exceeded all previous years.
- Interviews for the Admin. Assistant position to the Board and Executive Director have been conducted and a selection has been made pending acceptance of an offer.
- Our Assistant Tech. Director, Justin King, made VECTORWORKS monthly training newsletter complete with his photo and impressive comment.
- A good job done by all at McRain Day 2018. (read Catherine's email to all staff)

**External Alignment**

- On Wednesday May 30, SPARC will be doing their first ever Talent Show at the Old Firehouse.  
It will be a combined club event which will include their group members from Reston Club as well. They are planning to start the show at 11am.

- This year we have expanded our Summer Sunday Concerts in the Park to include a “Welcome Summer” concert on Sunday, June 24<sup>th</sup>. This will be followed by seven concerts from July 1 – August 12. All concerts begin at 5pm at the Gazebo in McLean Central Park.
- Even though we had a low turnout, Christylez Bacon treated his audience with a spellbinding lesson on hip-hop, beatbox, and DC musical history.
- The Spring Garage Sale held on April 16 had 60 sellers with 22 kids’ corner vendors. It was a great day for shopping deals and we had 1,208 in attendance.
- Summer Camps are almost completely filled for all sessions at both Camp McLean and Teen Trip Camps.

### **Financial Stewardship**

- Ashok and his finance staff have kept us on target and able to track all financial transactions.
- Finance staff have attended the county year-end training and are preparing for the close out of fiscal year 2018 on June 30.
- Once we have final numbers, staff can complete their budget preparations for FY2020 which we will be assembling in August.

### **CAPITAL FACILITIES COMMITTEE (CFC) - Paul Kohlenberger, Chair**

Project completion date is pushed back to late July due to the damages in the winter months and the will be scheduled to completed by Oct.1.

An ADA walk through was completed by the Inspectors. MCC is awaiting the report with recommendations specifying the deficiencies, that have to be fixed to comply and items which could be grandfathered, due to age of the building and the involvement of major cost prohibitive structural repairs.

George gave an update of the meeting he attended in regards to the ADA. The change that was recommended, was to the slope of the ramp in the administrative office, outside the director’s office. The slope and handrails on either side of the ramp were to be addressed and installed. There were other small items which would be addressed.

The Fairfax county agreed to lease the Old Firehouse to the McLean Community Center, for a period of ten years with two successive extensions of five years each.

**Motion to sign this agreement was approved unanimously.**

George provided the county with the diagram of the Old Firehouse to be included with the agreement.

### **COMMUNICATION COMMITTEE**

#### **Signage:**

**George:** the final proposal was received, and this was shared with the Supervisor’s office. The design would be white type on black painted aluminum. The bid proposal was around \$4700. The demolition would cost an additional \$900, approximately. The individual lettering cost was around \$8000. The timeline was immediate.

The corner sign, at the entrance to MCC would display the MCC, ALDEN and MPA logos.

**Motion to approve the signage project was unanimous.**

**Ms. Kehoe:** review the #5 – Review Furniture Options for Renovation Project-  
Four different versions of Swatches were presented and are being worked on.

**ELECTIONS and NOMINATIONS COMMITTEE**

Thanked Alex for working on the Voting App. Could not implement it this year, as it had to be approved by the county. Could be used for future years.

The policies and procedures for nomination and voting were revised during the year.

Actual tie would be decided by a coin toss.

Ms. Kehoe gave the results of the election results:

More absentee votes (740) than the Mclean Day(571) votes. Total 1,311.

Carole Herrick 312, Raj Mehra 226, Terri Markwart 225. 8 write ins

Megan Markwart 85, Lauren 118.

Next Board meeting on June 6, 2018.

Old Board meets at 7:30p

The Pledge with John Foust

The NEW Board convenes.

Nominations for chair. Then chair takes nominations for the other officers.

Ms. Kehoe announced the nominees for Executive Board offices:

Nominations for the board positions:

Chairman: Mr. Paul Kohlenberger and Ms. Kat Kehoe

Vice Chair: Ms. Desi Woltman and Ms. Alicia Plerhoples

Treasurer: Ms. Elizabeth John

Secretary: Ms. Julie Waters.

**FINANCE**

**Ms. Pierce:** The goals and timelines of the finance committee were discussed

**PROGRAMS COMMITTEE**

Did not meet.

**FRIENDS of MCC.**

**Ms. Kehoe:** Friends were very grateful that they were dry on the tarmac on McLean Day.

**OLD /NEW BUSINESS**

There was none.

**ADJOURNMENT**

There being no further business, Ms. Wallace adjourned the meeting at approximately 8:51 p.m.