

**2020-2021 MCC Governing Board  
Public Hearing on FY22 Budget and Regular Meeting**

**September 23, 2020** \*virtual

ZOOM Meeting ID: 992 1990 0562 Password: 104320

**MINUTES**

**All Board Members were Present:** Suzanne Le Menestrel; Carla Post; Maria Foderaro-Guertin;  
Terri Markwart; Barbara Zamora-Appel; Ivy Chen; Tyler Jensen;  
Raj Mehra; Bill Glikbarg; Melanie Sletten; Carole Herrick

**Staff Members Present:** George Sachs, Executive Director; Ashok Karra, Comptroller; Holly Novak;  
Maggie Shea; Mike Fisher; Sarah Schallern Treff; Sabrina Anwah

**Guests:** Jen Wormser (MPA); Camila Alfonzo Meza (Supervisor Foust's office)

**CONVENE THE MEETING**

The following MOTION by Chair Le Menestrel was stated aloud to duly convene the meeting electronically:

**Motion for Electronic Meeting**

On 14 April 2020, the Board of Supervisors of Fairfax County issued an emergency ordinance pursuant to VA Code Section 15.2-1413. The ordinance permits county boards, including this board, to conduct fully remote meetings in order to continue the organization's essential services, so long as the following conditions are met:

- (1) adequate notice is provided to the public and county;
- (2) the public is given a means to access the remote meeting; and
- (3) the purpose for the meeting is given in that notice, and that purpose serves to continue our essential services.

I believe those requirements have been satisfied. I therefore move that this board approve that the proposed agenda items are necessary to assure continuity of MCC's services, and that we are unable to meet in person per usual procedures due to the continuing state of emergency.

This meeting of the Governing Board of the McLean Community Center was thus convened on September 23, 2020 at 7:31 p.m. using ZOOM meeting technology, which enabled Board members, MCC staff, and the public to participate virtually.

**ADOPT AGENDA** The Agenda was adopted by acclamation.

**PUBLIC COMMENT - ABOUT FY22 BUDGET**

Chair Le Menestrel invited the public to introduce themselves and give verbal remarks if they wished. Camila Alfonzo Meza and Jen Wormser introduced themselves but did not express any comments on the FY22 Budget. No written or verbal comments about FY22 Budget have been received from the public prior to this meeting. Also, there have been no requests to speak at tonight's meeting. It was confirmed also that no board members had received any such requests or comments from the public.

**The public has several more days ahead to submit questions or feedback about FY22 Budget.**

**OVERVIEW OF FY22 BUDGET PROPOSAL**

*Comptroller Karra explained the FY22 Budget Proposal. As of September 11, it was published on MCC website for public review. Meeting-of-the-Whole held on September 8 was an opportunity for the entire board to view the presentation. There was thorough Q&A that evening, as well as exhaustive review during previous Finance Committee meetings in August and September. At the conclusion of 9/8 Meeting-of-the-Whole, no further changes were requested and the FY22 Budget was posted on MCC website for public review.*

## OPEN PUBLIC COMMENT – REPORT FROM MPA

It has been a busy month – 115 virtual attendees at the exhibit that just opened. Emerson Gallery is open by reservation only to small group tours (Tu. & Thurs. 2-5 p.m.; Saturdays 10 a.m. – 3 p.m.), following COVID-19 safety precautions. MPA is excited about ArtFest! Website is almost finished; over 100 applicants - of which 52 were selected; 15 are from Fairfax Co. 125 McLean students are committed to participating in Children’s ArtWalk. **After the last MCC Governing Board meeting, MPA appreciated all suggestions about envisioning in-person events. The marketing efforts and positive press exposure is due to MCC’s excellent financial support.**

A drive-in musical concert has been arranged for Oct. 4: attendees will sit in their car (parked in every other space) or on lawn chairs. Fairfax County show mobile will be set up in MCC parking lot.

*Comment by Programs & Outreach Chair Foderaro-Guertin:* This sets a precedent for offering outdoor concerts at MCC!

*Clarification by Mr. Sachs:* This will be a ‘test’; we’ll see how it goes. We must be careful of loud music noise levels with neighbors immediately adjacent to the parking lot area. Show mobile will be positioned so that sound reflects back toward MCC building (not to the nearby homes). We appreciate MPA for attempting this. It’s different from a concert in McLean Central Park because the drive-in format allows restricting capacity to the exact number of spaces in the lot. Whereas entry to the park is porous; attendance there cannot be limited in any way.

*Opinions expressed:* **The board values knowing the demographics of the range of artist applicants –number of juried artists from Dranesville district + other areas. MCC Governing Board hasn’t received such specificity in the past from MPA, so we really appreciate that. It makes it possible for us to answer questions from the public about ArtFest.**

*Question:* Will MPA be doing anything regarding offering children’s classes in-person outdoors... or at low-cost?

Children’s ArtWalk is available to the entire McLean community. MPA does want to develop something but it is harder to control under COVID-19 restrictions. Attempting an ArtReach program outdoors in MCC parking lot is one option being considered.

## APPROVE MINUTES OF JULY 22, 2020 GOVERNING BOARD MEETING

Chair Le Menestrel asked everyone to review Minutes of the Regular Meeting on July 22, 2020 and voice any questions or suggested revisions. No changes were requested.

MOTION: That the Board approve the Minutes of the Governing Board Regular Meeting on July 22, 2020. **Unanimously approved.**

## CHAIR’S REPORT / EXECUTIVE COMMITTEE

Search for the new Executive Director has begun; it will involve coordination with Fairfax County HR procedures. Mr. Sachs will prepare an overview of the process for the October 28 board meeting. Chair Le Menestrel’s wish is for all board members to participate in interviewing candidates. Fairfax Co. requires board members to receive training on the interview process (board members will have to be given access to the online system). The plan is to start recruiting for the position soon, with interviews beginning in February 2021. Goal: to allow opportunity for the new Executive Director to be on-board before Mr. Sachs officially retires. Ideal timing would be a one month overlap to help transfer knowledge of MCC history and provide continuity with the community.

Chair Le Menestrel thanked Holly Novak for her hard work in past several weeks scheduling all meetings and recording detailed Minutes for numerous committee meetings – 12+ since July 22! Chair Le Menestrel also thanked Carla Post, Mike Fisher, Andrew Carter, Holly Novak, George Sachs and members of the *Ad hoc* COVID-19 Response Committee for their solid work in responding quickly to emerging needs in the community.

Congratulations from the Board to Maggie Shea on her retirement! We will miss working with you, Maggie, and we wish you much happiness and relaxation in your retirement!

*Comment by Ms. Shea:* Thank you very much! It has been a real honor to work at MCC with the amazing staff, led by

George Sachs. I've been having health issues (eye surgery on 10/6; 10/27). Once those procedures are over, I will visit MCC in November to pick up my things.

*Clarification by Mr. Sachs:* At that time, we can all gather in MCC parking lot for an in-person farewell send-off!

## EXECUTIVE DIRECTOR'S REPORT

Lilla Richards has passed away; she was Dranesville area Supervisor for many years. Her husband Stan was part of Friends of MCC and was chair during the fund-raising campaign several years ago for the Alden Theatre balcony. Lilla Richards has been a champion for our community. While on the Board of Supervisors at the time, Lilla Richards insisted that Fairfax Co. not tear down The Old Firehouse building, but rather give it to MCC as a teen center. She made that happen! In her memory, we express huge thanks to Lilla Richards for all she has done for this community and for MCC. *Recognizing historical aspects:* The Minutes of this meeting fulfill documenting Lilla Richards' significant contributions to MCC. **That historical aspect is not easy to convey and share; it is inherent. This important historical aspect must be part of the training for the next person coming in as Executive Director.**

**Internal Alignment:** Newly-renovated elevator is not yet in service, but is close to being completed. Finishing touches and inspections will happen next. New operating system and new cab interior are in place. The elevator hopefully will be back in operation in October 2020.

**Personnel updates:** Christian Hayes, our new Instructional Program Manager, has vast information and experiences – contributing great suggestions and ideas for improvements to come. Michael Fisher has been promoted to General Programs Manager (Maggie Shea's position) as of Sept. 12. He has great institutional knowledge transfer from Maggie Shea. Mike is very knowledgeable of everything going on here; he is an excellent person to have in that role, going forward. Maggie Shea retires on Friday, Sept. 25 after 29 years of service at MCC! We thank her for all that she has created and contributed here, in these 29 years. We wish her all the best in retirement.

*Comment from Ms. Shea:* Thank you. I appreciate that! It means a lot to me coming from you, George, and the staff and the MCC Board. It has been a pleasure. I am always available and willing to talk about any subject matter in the future if it can be helpful. I'm not stopping from being an MCC 'family member.'

**External Alignment:** Fall 2020 Program Guide is now in the mail to peoples' homes. Drive-thru Drama has been a huge hit (751 attendees)! Two more shows are scheduled (Sept. 11 through Sept. 27); next production will be Oct. 3- Nov. 1. **CBS Evening News was very interested in the Drive-thru Drama program and came out to film a feature!** They recorded four hours of video (for 90-second feature), including interviews with Danielle Van Hook and cast members. A reporter went around in a car with a family; other cars agreed to have a GoPro camera inside to record the live experience of drive-thru drama format. Scavenger Hunt (July 1 – Aug. 17) – first one had 525 families and individuals participating! **This is another positive outcome [of the pivot to virtual programming].** Fantastic Fall Scavenger Hunt (Sept. 23 – Dec. 7). Camp McLean videos (5) had great viewing numbers: 1,452 views, averaging about 290 views per video = excellent results. OFC Learning Connection: assisting 7-12<sup>th</sup> grade students to have a safe environment for online schoolwork with socialization breaks; only 3 students participating so far. Most comments and inquiries from parents are about still figuring out how things are working at home vs. taking advantage of this OFC program. The kids participating are glad to be there (instead of being stuck at home). However... the socialization aspect is not as expected because of so few kids. Hopefully, this educational support option will gain more participation. Virtual Family Trivia Night – 20 participants; more are planned. OFC "Beat the Staff Challenge" – 3 challenges; 54 participants. Youth Events: Family Pumpkin Decorating Challenge – participants can pick up pumpkin + decorating supplies at curbside, to design at home and submit a picture (Sept. 28-Oct. 3).

**Financial Stewardship:** FY22 Budget is complete, having gone through thorough review in Finance Committee and the Meeting-of-the-Whole. It is posted on MCC website for public review and will remain open for public comment up until when the board votes to forward it to the county at the October 28 Regular Meeting.

### **AD HOC COVID-19 RESPONSE COMMITTEE**

The primary activity was trying to figure out a way to help kids and families with virtual schooling. All committee members were very helpful (meeting every week in August) – we appreciated each person’s input and creativity in developing a new program: OFC Learning Connection. Three are currently participating; two registered for all sessions; one is registered for the next session. Results: at this point, we don’t have a huge number of registrants; this is disappointing. But we shouldn’t give up yet; it remains a great program to have in place. People are seeing what is happening at home and still feeling their way regarding online schooling for their family situation.

This committee has more work to do: next step will be figuring out more online/virtual events that may reach different demographics and some of our older community members. **Chair Post recognizes, in the OFC program, the fact that MCC is establishing itself helping the community. The technology program in Fall 2020 Program Guide is also great. Some actions MCC staff has already taken are filling voids that the board had observed earlier this year. Chair Post congratulated MCC staff for these efforts.**

### **PROGRAMS AND OUTREACH COMMITTEE**

The programs MCC offers to engage a large participation of the community are excellent! We will need to continue virtual programming in the future. But Chair Foderaro-Guertin is intrigued with drive-thru and drive-in style of events - because people feel most comfortable in their own space right now (cars).

GOALS: \*Chair Foderaro-Guertin examined last year’s goals and is working on making them more applicable to this year.

1. Use of online platforms (Facebook; ListServes) to advertise and announce programs & events.
2. Data analysis - provide details through registration and completing an electronic survey at the end of each program.
3. Offer MCC resources for educational needs of community’s middle-aged population.
4. List of events for each month. In-person events (such as tie dye art) are good, but we also need to reach out to the older community. Older folks are isolated in their homes; tendency of going out is less.

Community Conversations: Carla Post has some new ideas for Community Conversations – her list will be sent to Ms. Novak to distribute to the committee.

Coordinating parking lot usage: *Clarification by Mr. Sachs*: Drive-thru Drama format and the outdoor concert during ArtFest is causing a new issue of having to literally oversee the concurrent schedule in the parking lot! Several instructional programs are also now using MCC parking lot (Music Together; Tai Chi; Dog Obedience classes).

Visiting chef cooking class:

*Question*: We are still waiting to find out if the local chefs can appear at MCC as a “donation” to charity. Is that possible?

*Clarification by Mr. Sachs*: No – MCC can’t do that type of ‘donation’ arrangement as a government agency.

*Question*: So, if we want to put this on as a program, could we pay the chef \$\$ and then could he donate it?

*Clarification by Mr. Sachs*: Yes – such procedure would be fine. The chef would be considered a “contracted service” and would not have to go through the county-approved vendor process. It would be a contracted service.

**ACTION ITEM**: An appropriate \$remuneration fee\$ will be decided by Programs & Outreach Committee and then Christian Hayes will coordinate the arrangements. MCC will advertise and promote the program and open ACTIVNET system for people to register.

### **CAPITAL FACILITIES COMMITTEE**

August CFC meeting centered on discussing Capital Improvement Projects for FY22 and reviewing the annual process with new committee members. It went well; all CIP projects were approved for FY22. Many upgrades & facilities improvements had already been discussed last year. Regarding facilities projects ongoing now: much work has been able to be accomplished because COVID-19 has resulted in less overall usage of the building. This opened an ideal opportunity to undertake significant projects and get to completion.

**GOALS:** 1. To continuously review and prioritize CIP plans for recommended funding.

2. Focusing on sustainability.

*Clarification by Chair Post:* Some sustainability goals MCC is not probably going to be able to move forward with as much because of everything happening with COVID-19. But we can do some advance planning: further defining sustainability goals and putting in place for the next year – with an understanding of not as much implementation. Because MCC is a recently-renovated building, it is aligning pretty well with energy efficiency on premises. **Best focus can be on programs of educational awareness for the community (events) and guidance.** There is much public confusion about recycling. People have been talking about this; MCC can serve to help with education.

3. Propose developing an “Environmental Community Award” for McLean.

4. Developing a “Community Green Vendor” certification.

5. Working to reduce MCC’s dependency on printed materials for staff, Board, and the community.

*Clarification by Chair Post:* We’ve realized over the past 6-8 months that MCC can do things without huge amounts of printed documents. We can communicate effectively online. This aspect of public communication is going to change permanently, which has significant implications in regard to environmental sustainability.

## FINANCE COMMITTEE

The committee met several times in recent weeks with Comptroller Karra, focusing on a deep-dive about how the budget is developed in consultation with MCC staff (explanations of all line items; all G/L’s). It was very helpful to see the detail on the large budget items; some people prefer to get down “in the weeds” rather than just a high-level overview. FY22 budget has been worked on successfully in thorough review, with all questions fully-addressed.

*Clarification by Mr. Sachs:* A recent article in *Sun Gazette* was great! Suzanne Le Menestrel did an excellent job giving comments about the FY22 Budget. *Comment by Board Chair Le Menestrel:* The reporter (Brian Trompeter) will be happy to cover MCC activities or events. Perhaps a story about how MCC is pivoting... or anything else we would like to pitch. *\*PIO Sabrina Anwah will coordinate this, as she is in regular contact with Brian Trompeter.*

**Upcoming meetings:** October meeting will consider Capital Reserves and other items. A meeting in November; skipping December, then meeting monthly January through May 2021. We are in COVID-19 environment - changes are happening and new programs are being adopted. Finance Committee meetings are held on the third Tuesday of the month; that is ideal timing because Comptroller Karra has updated numbers ready by then.

**GOALS:** 1. Fiscal responsibility. 2. Oversight: observing how MCC is spending money.

*Clarification by Chair Zamora-Appel:* Finance Committee is a good group of individuals that understand the numbers. It’s a matter of knowing how COVID-19 will affect the year-end budget and also the early part of next year. Communication with MCC staff is ongoing. Any board member who has questions about programming, please reach out. There may be questions about why MCC is doing certain things... but there is a lot of thinking that goes into every decision – there is a strategy behind everything that MCC is doing. Chair Zamora-Appel applauded MCC staff for being on top of how things are moving along!

## ELECTIONS & NOMINATIONS COMMITTEE

ENC met on August 10 and Sept. 14; next meeting is October 9. The focus in August was to de-brief what the new board members thought went well about the 2020 election... what they would like to see changed, and suggestions for the future. Sept. 14 meeting was further discussion of this feedback and gathering a consensus on something that would be a minor change to ENC Policies & Procedures that the ENC and full board adopted last year. Agenda for November meeting: discuss McLean Day and timeline of the 2021 election. Announcements and public communication about the 2021 election will commence in January.

Recommended improvements to election process (*these don’t require a change to ENC Policies & Procedures*):

1. Adding a link on MCC website to allow residents to request a ballot(s) to be mailed to their residence. This

would be another way to request - besides e-mail, phone call, or stopping by to MCC in-person. Such a direct link would be helpful for candidates to put on their social media campaign messages. Ballots are verified on the back-end for residency requirement; so MCC staff may proceed to send out to anyone who requests a ballot via any method.

2. Contact information on Candidate Packet: add contact information for MCC Director; MCC Board Chair; ENC Chair. Potential candidates will know whom to contact if they have questions or are unsure of the process. MCC welcome desk staff will alert Ms. Novak or Mr. Sachs of a potential candidate picking up a packet so they can welcome the person and greet them. This will transform it from being impersonal (sign your name on the packet list and walk out the door). We will try to do a better job of direct personal contact with potential candidates.

3. Candidate names not released until after filing deadline: This is only a tradition and general precedent – not in any ENC policies & procedures nor in the MOU. This is so that board members may become aware of all potential candidates: if their neighbor has picked up a packet – they may want to reach out to that person and assist with any questions or encourage them to run. This year we only had three adult candidates, which is absolute minimum. This was the least amount, though we have never had insufficient candidates (that would be an awkward situation).

4. Having current youth Board members reach out to youth candidates and make an effort to discuss “Do’s and Don’ts”. This informal contact among the youth (youth candidates with current youth Board members) in either a ZOOM setting or meeting for coffee, would address any questions they may have and help them become accustomed to the election process. This will be further discussed by ENC in January.

Topic requiring a change to ENC Policies & Procedures: **moving the election of Governing Board officers (Executive Committee) to the May meeting, after the election has happened.**

Result of decision in Sept. 10 ENC meeting was mixed:

- \*Three ENC members supported new method of electing entire Executive Committee at the May meeting.
- \*One member supported electing only the Board Chair at the May meeting.
- \*One member abstained because of not being sure of either option at this time.

MOTION: To modify ENC Policies & Procedures to change the election of the Executive Committee (Chair; Vice-Chair; Treasurer; Secretary) to the May meeting of the MCC Governing Board which occurs after the McLean Day election (when the new board members are elected); and to allow the new incoming board members to run for an officer position... but not vote.

Background: This means that new officers for the next year would be elected by the current Governing Board. As of now, some have felt unsure about voting into officer positions people whom they have never met before. Youth have experienced anxiety in suddenly being required to vote at the first meeting (in June) for the board officers. Adults who want to run for an officer position have felt awkward reaching out to youth. Conversely, some youth (who have an equal vote as the adults) have felt awkward receiving calls from adults whom they don’t know. Also, in the recent past, the election of board officers has become very ugly (interpersonal conflict).

*Thoughtful discussion about the Motion followed, with opinions ranging: for... against... or... neutral.*

AGAINST THE MOTION:

Maria Foderaro-Guertin does not agree with this (she abstained): 1. She is curious how youth were able to be elected and vote successfully in the past. This Executive Board election has been going on for a long time; so, these past few years’ bad experiences shouldn’t determine it. 2. Other boards people serve on are usually a private organization with a particular membership; so, when voting takes place, it is among members they already have relationships with. **The problem with this proposed change is that the board members who are elected are coming from the public sphere (community). As such, those new board members are elected for the purpose of reflecting public sentiment in that time. So, to have a previous board voting for next year’s Executive Committee would not reflect what is happening in the community currently. Since the Executive Committee is a reflection of the community, that’s what should be carried on.** 3. It’s also very odd that a

person who is not able to vote for an Executive Committee member (i.e. a new person).. can be elected as an Executive Committee member. That doesn't make sense. 4. regarding continuity – the Minutes of all meetings serve as a record. For day-to-day functioning, it's about the encyclopedic knowledge of MCC staff. This 2020-2021 Governing Board in COVID-19 was able to make excellent decisions to pivot effectively in dealing with the current situation. We don't have to worry about continuity.

FOR THE MOTION:

Carole Herrick: I've been through this several times on the MCC Governing Board and it's always 'bloody' when a new board comes in. I think it is an idea that we can at least try. If it doesn't work out, we can go back to the old way. There have been rancorous battles in the past over the election of the new officers. I support this idea.

*Clarification by Mr. Sachs*: The MOU states: "All officers shall be elected annually by the members of the Governing Board from among its members. No officer shall succeed to the same office for more than two consecutive terms." The MOU is worded vaguely and gives leeway to this proposal.

Raj Mehra concurs: Because it is ambiguous, why couldn't we approach the county attorney and tell them that this is our proposal? Because it is really difficult for the new board members to vote. We've talked about this before...

*Clarification by Mr. Sachs*: There is no need to bring it up to the county attorney. The statement is in the MOU, and clearly says that the Board (and its members) elect these officers.

AGAINST THE MOTION:

Carla Post: Regarding the youth having to vote immediately in the first meeting: we are all educated individuals who must take responsibility for making our own decisions and our own vote. If we run for an election to represent a community, then it is our responsibility to become familiar with the members of that organization and the board operations. 1. I think we should not do injustice to the intelligence of our youth members. 2. We should all do our homework (adult and youth board members). It's unfair to complain that it's awkward to interact with someone new. We are running and being elected by the community; it is our responsibility to know what we are getting into. I take umbrage with that one comment because we all must be aware of what we are doing. I'm not sure why there has been such difficulty in the past. If it has always been the precedent that the new members vote in the Executive Committee, then why has such rancor happened if people didn't even know each other?

*Opinions expressed (Ms. Herrick)*: It has been ugly in the past... and yes, it is a problem that the board members don't know one another. Ms. Markwart is correct: the youth don't know the adults; and often the adults will solicit the youth vote, making them feel uncomfortable. I think this is a nice idea that the ENC is proposing. The new people coming in don't know the old board members and they really don't know the process. I hear what you're saying; but it takes a solid one year on the MCC Governing Board before you really begin to understand what is happening.

Carla Post: I'm not suggesting is that this is a bad idea; but what I am suggesting is that we should not default to us [passively] 'not knowing our way.' Part of being on this board is jumping right in and participating in making the decisions that run the board. If you are to be part of an immediate voting decision, then you must learn who the board members are and get to know them. That's our job. We all must do that. This is why we had to write a statement for everyone to explain what was important to us personally in running for the Executive Committee. I don't disagree with this... but it is our job... and having to jump right in is not necessarily bad.

AMBIVALENT:

*Opinions expressed*: As a new board member, I received some nice e-mails and phone calls from people introducing themselves; but I had no experience or knowledge of how these people behave in a board meeting situation. I'm reluctant to vote for someone without having seen their behavior in the meetings. Also, there is a chance that someone who is leaving the board could sabotage things in some way. I'm not sure what is the right way to make the transition. On other boards, usually there is one year of transition. This MOTION is saying that the Executive Committee vote happens on 'Day One'. I'm not 100% behind it, but I understand the need for it.

FOR THE MOTION:

*Opinions expressed:* I think it's better for the current board to nominate the officers for the forthcoming year, as opposed to having the [newly-elected] incoming board do it.

*Comment from Chair Markwart:* She had conversations with seven previous youth members: six thought it was awkward right off-the-bat to vote for adults whom they had never met before. She talked to past candidates about their experience; all mentioned that they thought it was odd to come in and not know anyone. Three years ago, it was a literal screaming match – yelling across the table in the first meeting of the newly-elected board. It was one of those situations where the new people wondered: What have I just gotten myself into?

AGAINST THE MOTION:

*Opinions expressed:* It sounds like past experiences of previous boards were not professional; and that there is real concern from the youth about having to vote for people they don't know. Yet, I echo some of what Carla mentioned: we are all elected by our community – they put their signatures on the ballots because they believe that we will be representing their interests. This board is composed of professionals in their fields who want to make MCC a better place and think that they can make a difference. **The idea of electing an Executive Committee by the previous board based on what they think as the qualifiers of the next Executive Committee makes no sense to me.** There are various effective ways to elect an Executive Committee. It sounds like some people don't believe professional qualifications of the person are enough – they also want to know about the board members' personalities. First impressions matter; people will say and do what you want to hear; but then reality sets in. I don't believe we should be electing a full Executive Committee in May without the new incoming people having a vote -because they will be on it for the next three years. I also understand the apprehension and awkward unfamiliarity in having adults talking to youth board members.

Suggestion for mutual orientation and appropriate conclusion during the transition of one board to the next:

There must be some informational training where youth members get to know adult members at the orientation. Perhaps the youth members should have a list of questions to ask – and if the rest of the board could join at that meeting, they could meet the new people as they share what they hope to bring to the MCC Governing Board. For members leaving the board, it also makes good sense for them to explain what they enjoyed about being on the board... and what they think is important going forward for the incoming board to be informed about. It's a matter of trust: if the community is trusting me to run for the board, then I hope the incoming board... and the existing board... will have an understanding that my community has chosen me to represent them.

*Opinions expressed:* I want to reiterate that this board is unique because it is elected publicly; we must take that into consideration. The teens should be able to access any board members by e-mail to ask questions [to gain advance understanding before they vote]. We were elected by the people, trusting that our abilities would be adequate to run, and therefore be able to take the reins as Executive Committee officers for the incoming board.

*Question: Do we have to vote on this tonight? Clarification by Chair Le Menestrel:* Yes -I would like to vote on this tonight.

*Opinions expressed:* Ms. Post appreciated everyone's comments and she really learned a lot from this discussion.

There were no further comments about the Motion.

MOTION: To modify ENC Policies & Procedures to change the election of the Executive Committee (Chair; Vice-Chair; Treasurer; Secretary) to the May meeting of the Governing Board (which occurs after McLean Day election) and to allow incoming board members to run, but not vote.

Maria – NO. Carla – NO. Barbara – NO. Suzanne – NO.

Terri – YES. Carole – YES. Raj – YES. Bill – YES. Melanie – YES. Ivy – YES. Tyler – YES.

**The MOTION passed and will take effect in May 2021.**

GOALS: This year, ENC will focus on: transparency... increasing eligible voter participation year-over-year... more welcoming environment for candidates (contact information)... Candidate participation/decision to run (reaching out to those who have picked up packets)... Ivy Chen's idea of current Youth board members meeting with youth candidates next year and discussing how to reach out to their peers to run... McLean Day 2021 and future elections will be evaluated as to how we handle that process... possibly looking at the youth election to see if any changes would need to be made there.

### **LIAISON TO FRIENDS OF MCC**

Friends of MCC hasn't met since June and probably won't meet for the remainder of 2020. There is no current reason due to COVID-19 restrictions. Friends of MCC may meet in January 2021.

*Ms. Herrick further commented on the strong history of Lilla Richards in this community:*

Lilla Richards and her husband Stan were leaders in McLean for years. They were involved in every organization: MCA; Orchestra. Lilla's passing is a significant loss to the community.

*Question: Since she was responsible for getting the OFC to be part of MCC, could we consider a plaque to commemorate Lilla Richards onsite at OFC?*

Yes – absolutely, we could do something like that. Mr. Sachs asked Ms. Herrick to work with him on some type of recognition. Such plaque should be for both Stan and Lilla; they were considered “Mr. and Mrs. McLean” for years.

*Question: Rather than a plaque – at the next volunteer luncheon, perhaps could their children be invited and their contributions recognized at that occasion?* Stan and Lilla did not have children; there is no immediate family in this area. Perhaps planting a tree to honor her...or something to align with our sustainability goals.

*Clarification by Mr. Sachs:* We would like to coordinate with all organizations that Lilla and Stan Richards were active in: MCA; Rotary Club. This honorary effort will evolve – there will be all kinds of arrangements forthcoming. Maybe MCC can do something collectively in the community and identify a location that would be appropriate.

### **OLD / NEW BUSINESS**

Chair Le Menestrel mentioned that new board members must receive the same FOIA training that was given last year. The goal is to educate them about the many rules for handling board-related information under FOIA laws.

**ACTION ITEM:** We will inquire if the county offers FOIA training in a virtual format. If individuals can receive such training online, that would be best. Otherwise, any group training situation with multiple board members attending actually becomes a “public meeting” – which requires public notice given within adequate advance timing on the county website and providing the same opportunity for any public to participate virtually.

### **ADJOURNMENT**

Nothing else was mentioned as a topic for discussion this evening.

With no further business, Chair Le Menestrel adjourned the meeting at 9:08 p.m.

Respectfully Submitted, Holly Novak - Executive Assistant to the Governing Board