



**2022-2023 MCC Governing Board  
Special Called Meeting (virtual)  
Subcommittee of the Whole  
October 25, 2022 12:15 p.m.**

Microsoft Teams Meeting ID: 291 573 300 797 Passcode: raBmwH

**MINUTES**

- Board Members present:** *virtual:* Barbara Zamora-Appel; Lisa Mariam; Anna Bartosiewicz; Kristina Groennings
- Board Members absent:** Shivani Saboo
- MCC Staff present:** *virtual:* Evan Braff, Acting Executive Director – McLean Community Center; Joe McGovern; Sabrina Anwah; Sarah Schallern Treff; Mike Fisher; Andrew Carter; Ashok Karra; Holly Novak
- Guests:** No members of the public were present.

**CONVENE MEETING**

Chair Zamora-Appel convened a Special Called Meeting of a Subcommittee of the Whole of the Governing Board of the McLean Community Center on October 25, 2022, at 12:21 p.m. This meeting was open to the public participating online. The following MOTION by Chair Zamora-Appel was spoken aloud to convene this meeting electronically:

**Motion for Electronic Meeting**

On 14 April 2020, the Board of Supervisors of Fairfax County issued an emergency ordinance pursuant to VA Code Section 15.2-1413. The ordinance permits county boards, including this board, to conduct fully remote meetings in order to continue the organization's essential services, so long as the following conditions are met:

- (1) adequate notice is provided to the public and county; (2) the public is given a means to access the remote meeting; and
- (3) the purpose for the meeting is given in that notice, and that purpose serves to continue our essential services.

I believe those requirements have been satisfied. I therefore move that this board approve that the proposed agenda items are necessary to assure continuity of MCC's services, and that we are unable to meet in person per usual procedures due to the continuing state of emergency.

*This meeting of a Subcommittee of the Whole of the Governing Board of the McLean Community Center is being convened using Microsoft Teams meeting technology, which enables Governing Board members, MCC staff, and the public to participate virtually.*

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**ADOPT AGENDA** No changes were requested to the proposed Agenda; it was adopted by acclamation.

**CLOSED SESSION**

Chair Zamora-Appel announced that this meeting would now transition into "Closed Session." She read aloud the following MOTION to go into "Closed Session" and took a vote on it:

**Motion Going into Closed Session:**

**Chairperson or designee:** I move that the McLean Community Center Governing Board go into Closed Session, pursuant to Virginia Code Section 2.2-3711(A)(1) for the purpose of discussion, consideration, or interviews of prospective candidates for employment by the McLean Community Center Governing Board. The subject matter to be conducted, discussed and considered are the interviews of candidates for the position of Executive Director of the McLean Community Center.

**Vote to go into "Closed Session": Approved by a vote of 4**

Barbara Zamora-Appel; Lisa Mariam; Kristina Groennings; Anna Bartosiewicz – all voting "AYE."  
Shivani Saboo was absent.

Evan Braff (*N/A*) – not on MCC Governing Board; he did not participate in this vote.

Preserving confidentiality of the interview process: After the MOTION was read aloud and voted on, the existing virtual connection on Microsoft Teams was vacated - all Subcommittee of the Whole participants and MCC staff “left” the online connection. By this departure, the public no longer had access to ensuing confidential conversation about various candidates who have interviewed for the position of Executive Director of the McLean Community Center.

At this point, the Subcommittee of the Whole proceeded in a joint discussion with MCC staff using a different Microsoft Teams connection (unpublished; confidential). According to Fairfax County HR protocols, this level of confidentiality is required to prevent the public from viewing, observing or participating while a public body is engaged in deliberations about the progress of a professional career search process.

**Closed Session began at 12:23 p.m.**

**Closed Session ended at 12:56 p.m.**

#### **RECONVENE INTO PUBLIC SESSION**

When the confidential joint discussion with MCC staff concluded, Chair Zamora-Appel announced that the public was now welcome to participate again online. At this point, the Subcommittee of the Whole returned to the original Microsoft Teams connection which was still open and accessible to the public. With the public now being able to participate virtually in the further proceedings, the cleansing MOTION to reconvene into Public Session was stated aloud by Chair Zamora-Appel and a vote was taken to come out of “Closed Session:”

#### **Motion Coming Out of Closed Session:**

**Chairperson or designee:** In accordance with Virginia Code Section 2.2-3712, I move that the members certify that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed session meeting by the McLean Community Center Governing Board.

#### **Vote to come out of “Closed Session”: Approved by a vote of 4**

Barbara Zamora-Appel; Lisa Mariam; Kristina Groennings; Anna Bartosiewicz – all voting “AYE.”  
Shivani Saboo was absent.

Evan Braff (*N/A*) – not on MCC Governing Board; he did not participate in this vote.

#### **ADJOURNMENT**

Chair Zamora-Appel announced that this meeting was now concluded. Chair Zamora-Appel asked for a MOTION to adjourn; it was unanimously affirmed and she adjourned the meeting at 12:59 p.m.

Respectfully submitted,  
Holly Novak - Executive Assistant