

## McLean Day 2023 Community Stage Overview

The purpose of the McLean Day Community Stage is to highlight the talent found within Dranesville Small Tax District 1-A.

### McLean Day Description

McLean Day is a one-day, professionally produced outdoor festival that brings families, local businesses and organizations together to participate in our community in an enjoyable, entertaining, and welcoming atmosphere. This event attracts an average of 10,000 participants and features carnival rides, exhibitors, food, games, entertainment and the MCC Governing Board elections. The McLean Day festival is produced by the McLean Community Center (MCC).

**Date & Operating Hours:** May 20, 2023, 11 a.m.-5 p.m.

**Location:** Lewinsville Park, 1659 Chain Bridge Road, McLean, VA

**Cancellation Policy/Rain or Shine:** Festival is held rain or shine, but if weather or other conditions are extremely unfavorable, festival officials operating together with Police and Fire officials reserve the right to cancel all activities. There is no rain date for the festival.

### Eligibility

- Groups sponsored by organizations:
  - Performance groups that are part of a larger organization (school, community group, etc.) are eligible if that organization is housed or incorporated in Dranesville Small Tax District 1-A.
- Independent groups:
  - At least one group member must reside in Dranesville Small Tax District 1-A.
  - Priority will be given to groups in which residents of Dranesville Small Tax District 1-A comprise of at least 51% of total performers.

McLean Community Center programs are given priority consideration. Performers that duplicate McLean Community Center programs are not eligible. Current MCC programs can be found in the McLean Community Center program guide or at [www.mcleancenter.org](http://www.mcleancenter.org).

Illustrative programs include but are not limited to:

- Dance school showcases for children to age 16 (Individual or small ensemble youth dance performances are permitted)
- Improv comedy for children and teens
- Tai Chi & Qigong for adults
- Tumbling school showcases for children up to age 10

Performers must reapply each year.

### Performance Guidelines

- McLean Day is a family event for our entire community. As such, community stage performances should be age appropriate.
- Performances should be based in an arts genre, including but not limited to: instrumental/vocal music, theatre, dance and poetry.

- Promotion of candidates for the MCC Governing Board or other political content is prohibited.
- As with all MCC events, by performing at McLean Day, you agree that hate speech, discrimination or bullying will not be tolerated. Language that dehumanizes or incites violence or hatred against individuals or groups is prohibited.

### **Selection Process**

Community stage performers will be chosen by qualified industry professionals, the McLean Day Entertainment Committee. The selection criteria will include:

- Entertainment value
- Quality of performance
- Appropriateness for the event

The McLean Day Entertainment Committee will endeavor to select a variety of different types of acts to make up a balanced and diverse day of performances.

### **Application Procedure**

The application link will be available on **February 10, 2023**.

**A completed application, including requested materials, must be received by the deadline of March 15, 2023.** Applications will be reviewed by the McLean Day Entertainment Committee, who will select which performance groups will be part of the Community Stage. Decisions will be made, and applicants will be contacted by April 20, 2023. Decisions of the committee are final and cannot be appealed.

Performance contracts including specific time assignments and guidelines will be emailed to individual applicants or group leader, and they must be signed and returned by April 30, 2023. All members of the group **MUST** adhere to the guidelines without exception.

**Selected performers are not paid to perform.**

### **Support Materials:**

All applications must include sufficient documentation to thoroughly illustrate the performance content and the nature of the performing group, e.g., a school, church, individual, club or other type of group. Documentation can include organization websites, photos, letters from other events or venues, brochures and/or similar materials. Video links of at least three minutes are required. Files submitted on a flash drive will not be reviewed. Submitted materials will not be returned. You may be contacted to provide more information should the committee request it.

### **Equipment and Personnel provided by MCC:**

- The Community Stage will be in the “Kids Way” section of the festival. The stage is outdoors but will be covered by a tent. The stage will have approximate dimensions of 20’ wide x 16’ deep.
- Sound system with CD player, iPod/MP3 compatible cable, microphones with assorted stands, direct boxes, related amplification equipment and speakers to include monitors for performers. The Alden’s Tech Director will contact each group approximately three weeks in advance to determine the technical needs of the group. Any equipment required after that call may not be available.

- Sound system operator
- Stage Manager and technicians to assist with setup and breakdown of entertainer equipment
- Master of Ceremonies to introduce entertainers

### **Equipment and Personnel provided by the Entertainer**

- A list of the people performing as well as the support staff
- All equipment that you will need that is not being provided by MCC.
- A diagram of your set up.
- Recorded audio in a format determined by The Alden's Tech Director.

### **Call Time**

Performers are required to arrive at a specified time, not earlier or later, to maintain a comfortable flow in the backstage areas. Entertainers who are selected for the Community Stage will receive directions and check-in information with agreements. Performers should arrive ready to perform. There will be holding areas near the stage. Holding area may be shared with other performers. You may not bring any type of tent.

### **Length of Performance and Setup/Breakdown**

Performances will be approximately 20-40 minutes in duration, excluding setup and breakdown. Set-up and break-down time allowances shall not exceed 15 minutes for each.

### **Copyright**

The entertainer accepts sole responsibility for any and all applicable copyright, royalty, and/or licensing requirements associated with this engagement.

### **Merchandise**

Entertainers are NOT permitted to sell merchandise or distribute material at McLean Day unless they have registered for an exhibitor booth. If so, sales and distribution can only take place within the booth.

### **Agreement to Terms and Indemnification**

A performer/organization's (and/or its performing members or support staff) failure to comply with any of the terms and conditions stated above shall constitute an automatic termination of this agreement, whereupon the performer/organization will immediately remove all equipment and items from the stage area.

**If selected, performance groups must agree to the following:** Participation in MCC programs is contingent on all the following conditions. I recognize that there may be risks in participating in programs and activities being offered by McLean Community Center ("MCC"), and I understand that MCC strongly recommends that any person participating in any such program or activity should be covered by their own insurance while participating in any such program. I acknowledge and agree that MCC, the Governing Board of MCC, the Board of Supervisors of Fairfax County, the employees of MCC and Fairfax County, together with the volunteers assisting MCC and the County, are protected against claims for liability by the doctrine of sovereign immunity, and I agree to hold such entities and persons harmless from any and all property damage or bodily injury that may result from my participation. I recognize

that employees of MCC and/or the County may take and edit photographs and/or video tapes of MCC programs for either archival or public relations purposes. I acknowledge and agree that any such photographs and/or videos are the property of MCC and/or the County, that any such photos and/or videos may be used in the publications of MCC and/or the County without compensation to me, and that any such photos and/or videos may be subject to the Virginia Freedom of Information Act and other applicable laws. Finally, I acknowledge and agree to the MCC refund and cancellation policy. McLean Community Center shall be under no liability for failure to perform the requirements of this Agreement in the event that such failure is caused by, or due to, acts or regulations of public authorities, civil tumult, strike, epidemics, or other acts of God.