



**2022-2023 MCC Governing Board
Capital Facilities Committee
August 24, 2022 6:15 p.m.**

MINUTES

- Committee members present:** Rasheq Rahman – Chair; Melanie Sletten; Bill Glikbarg
- Committee members absent:** Kristina Groennings
- Other Board members present:** Barbara Zamora-Appel, Chair of the Governing Board; Charlotte Loving
- MCC Staff present:** Evan Braff, Acting Executive Director; Joe McGovern, Facilities Manager; Ashok Karra, Comptroller; Holly Novak, Exec. Assistant; Jennifer Garrett, Technical Director; Sarah Schallern Treff, Performing Arts Director
- Guests:** Paul Kohlenberger

CONVENE MEETING

CFC Chair Rahman convened a meeting of the Capital Facilities Committee of the Governing Board of the McLean Community Center on August 24, 2022, at 6:15 p.m. The meeting was open to the public attending in-person. He announced that the meeting is being audio-recorded. Without any changes, the Agenda was adopted by acclamation.

CFC Chair Rahman introduced Evan Braff, Acting Executive Director of MCC, and welcomed him to this meeting. Mr. Braff stated he has appreciated getting to know MCC staff as subject matter experts who are very dedicated to what they do for the community at MCC. He appreciates the welcome he has received and productive conversations with the staff and with the Governing Board. Mr. Braff requests that board members listen to staff and value what they say regarding capital improvements that need to happen. If something is unclear how to proceed, we will make a commitment to find out. MCC is a fine facility and we have plans to make it multi-use.

CFC Chair Rahman also thanked Comptroller Karra for hosting a pre-learning session earlier this week for himself and Treasurer Saboo about how the annual budget is developed and woven together.

DE-BRIEF AFTER MCC FACILITY TOUR: Q&A

Joe McGovern conducted a 45-minute walk-around tour of MCC building immediately prior to this meeting.

Key question: What do we think about over the next fiscal year that we start to look at now?

Clarification by Joe McGovern: 1. My focus is the water coming from above and below! 2. Solutions for video-conferencing (to consider what that will look like). There are some solutions: the portable unit works great in Maffitt and Stedman but perhaps not in Community Hall. Unclear what the answer is there because having permanent equipment in Community Hall would drastically alter the versatility of that room for usage in various styles of events (soccer, weddings). Community Hall is different than McLean Room – it is loud with a 5-ton air conditioning unit and 15-foot ceilings. We must involve outside experts to study the room configuration and present some options.

CIP LIST – CAPITAL IMPROVEMENT PROJECTS FOR FY2024 *PowerPoint presentation by Comptroller Karra

*Storage shed: reconstruction of theater’s area + additional space for Special Events. The current shed is rotted and needs to be reinforced. Rebuild is necessary because of deficiencies in the structure and expanding its size/capacity.

*EV power for charging stations: (\$100K placeholder)

*Shade sails & outdoor furniture: Considered last year. It can be taken out or kept (from FY22 to FY23).

DISCUSSION:

*altering the aesthetic of MCC building façade

Clarification by Joe McGovern: Note that significant amount of thought and time (staff, board, community) was put into the renovation in 2017-2018 as to how the building exterior would look being approached driving in from Route 123. Prior to renovation, MCC was a flat building; the intention of previous boards was a taller elevation: glass see-through was a big focus for the exterior appearance. That prior perspective should be considered if we are envisioning draping the plaza area with fabric; as you approach, this would alter the appearance & aesthetic of the entire building.

***maintaining plaza as a multi-use space**

Clarification by Joe McGovern: Shade sails would also impact versatility of that space for events on the plaza (Spring Fest; Snow Globe Santa). Shade sails couldn't be a permanent installation because events are held out there. Where would we store all the stuff if taken down and put back up? *Comment by Acting Executive Director Braff:* **It goes back to a discussion about multi-use space. When you add something in a space, what do you lose?**

***recurring costs after installing new materials**

Clarification by Acting Executive Director Braff: Research about recurring costs of shading – how long the material will hold up and recurring costs associated with replacing it? If you make that investment there will be recurring costs.

***put back into reserve (to be prepared for contingencies +maintaining operations); rationale for \$5M reserve**

Question: If I don't use the money, what happens? If we put it into the budget and then don't do it, is there a penalty?

If you don't do this project, it goes back into the reserve. The county will accept it going back into the reserve.

Question: Can any of that reserve be used to supplement the programming at MCC?

Programming is part of the whole picture (Fund statement = \$11M – reserve + real estate taxes + income). We are spending \$7M and we keep the reserve at \$5M.

Question: Why do we keep the reserve at \$5M? That is an important message to get across to the community.

Clarification by Comptroller Karra: The first thing that affects reserve is real estate taxes (\$6M). MCC does well; but if tax revenue drops and does not come to MCC, we would then struggle to keep MCC running. \$5M represents the total of payroll + expenses for one year of keeping MCC running. Be mindful that this building is getting older and any projects will be expensive. We would like to keep that reserve of \$5M to \$6M. Have a zero-budget; we have \$100K of costs to cover emergency projects. Another aspect: Fairfax County next year is going under collective bargaining – which will have unknown impact. We want to be cautious this year about tapping into reserves until we get a better understanding on that matter. We are budgeting aggressively because FY22-FY23 will hopefully be a good year, if everything continues as we expect. Based on FY23 we are showing growth for FY24. But every CIP project is costing money – we are still working on how to get to a zero-based budget for MCC.

Summary comment by CFC Chair Rahman: We need to look at this CIP list and decide to study something... or say we don't need to do this anymore. MCC is coming out of COVID-19 back to high activity – offering many outside activities, more versatility. We hope in the next five years to have an amphitheater and other amenities. MCC campus is a portfolio of spaces. \$30K in a \$6M budget is not a huge number. We can make a decision and move ahead. We won't just keep it on our books.

Comptroller Karra will remove the allocation for shade sails.

***Community mural & 50th Anniversary planning:**

50th Anniversary planning will be discussed at Finance Committee next week based on conversations with committee chair Lisa Mariam.

We can think about it more broadly as part of the 50th anniversary: we don't need to do a mural right now. This project is undefined; it would be wise to thoroughly review a concept design first.

Clarification by Comptroller Karra: We are talking about FY25-FY26 = calendar year 2025 (MCC's 50th Anniversary year). We want to start putting monies aside for the 50th Anniversary. *Comments by Acting Executive Director Braff:*

50th anniversary logo should be designed by end of FY23. Recognizing the budget goals, we need to understand Fairfax County procurement rules: we can't just go to anybody to do the work. There are safeguards in place that MCC must follow. FY24 will focus on funding for 50th anniversary marketing.

Opinion expressed: At a previous 50th Anniversary committee meeting, if we need a contract to be written and a deposit to be paid, that is why we want to put in into FY24 budget – trying to figure out how to include marketing and outreach. We are going to bring in big name stars and those must be planned for 1-2 years in advance.

Clarification by Jennifer Garrett: I have been part of the conversation with people about different options – significant amount of infrastructure would need to be built prior to the creative component before a performance. We have some very basic numbers -but staff needs guidance about what the board envisions.

Comment by Acting Executive Director Braff: **We need to balance – not all money going into 50th anniversary and then negatively impacting regular programming. We must be very mindful about doing all these things while not creating unintended consequences of impacting day-to-day programming.**

Public comment by Paul Kohlenberger: The question is the role of how the community should or should not fund this? Friends of MCC could raise money for this. How to understand it: What is the big ask? Committee will prioritize that list (programming; capital investment). If \$1M is the budget – how much is in MCC budget? How much is positioned for involvement by partners?

This is a team effort: MCC, Friends of MCC; partner organizations (to have ownership and accountability). Public/private partnerships. George Sachs oversaw the 35th anniversary. How did he manage the yearly budget and still add the additional things? George Sachs can give some guidance to be mindful of that. The last thing we want to see happen is making a big investment in 50th Anniversary and then not have the funding to run day-to-day programs.

Summary comment by CFC Chair Rahman: We don't want capital expenses to hit all in FY25. Budget is a "story;" if it is not something we are going to do, let's take it off.

Clarification by Comptroller Karra: Focus on being intentional in what you have in reserves. For the county, MCC should come back as best as we can with a balanced budget. That is good practice.

***New roof for MCC:** This is kept 'on-hold' because of the solar panel issue and roof repairs.

Clarification by Joe McGovern: I don't know why that number is in the budget. FMD said to do the repairs and remediation; we have paid for that. MCC is not in a position where we need to re-roof the rest of the building.

Question by Chair of the Governing Board: There is a lot of history that we don't know – there was discussion over many meetings of previous boards. There was a lot of uncertainty – people didn't know how the roof was being affected. How would proposed solar panels affect it?

Clarification by Acting Executive Director Braff: We will review previous Minutes about roof discussion and report at next Finance Committee meeting on August 31. We may move it into a future fiscal year.

Clarification by Joe McGovern: If there were opinions, that was invented in this room. I don't foresee we will need some huge outlay to accommodate solar. The county won't put solar panels on a roof that cannot take it.

Clarification by Comptroller Karra: If the entire roof is being replaced, it will not be in FY24, nor in FY25 – maybe push it back to FY26 or FY27. Right now, we are fixing leaks and taking care of problems.

Question: We know the roof must be replaced every 20 years. Is there a way to lay aside within the county system (a sinking fund?)

Clarification by Comptroller Karra: This was a quick number that they wanted to put in there (in 2015); an estimate was generated. MCC's reserve does indeed operate as a sinking fund.

Clarification by Acting Executive Director Braff: I worked for 27 years in NCS – we always had a zero-budget. MCC is lucky to have a reserve. In other settings, every year we had to spend whatever we got; if you did a carryover, you couldn't carry it over again. The county has many restrictions; they are lenient with MCC because it is our own funds. If we run out of money, the county will not help us. Someone will respond in the budget office: "You have all this in reserves and we will reduce your allocation." We understand the 'sweet spots.' In the FY24 Fund statement, this will help us (reduce the capital flow and bring it into the reserve where we want it to be).

DISCUSSION OF ALDEN THEATRE CIP PROJECTS:

***wireless capability:** The theater has no wireless capability. We are designing a system to bring in a fiber backbone to the theater (to eventually do streaming). This is not going to give us streaming capability; it is the first infrastructure

+ equipment (switches, codex, cameras, monitors in the lobby and the camera to be able to switch back-and-forth between the two).

Question: You are not connected to FIOS? Clarification by Jennifer Garrett: We do have a hotspot in the dressing room and if we ever need to have wireless in the theater, we will move that hotspot into the theater. The shop workstations have wired internet in the shop and offices. The main goal for the theater is efficiency and flexibility to have the ability to plug a camera in and send a signal anywhere... and pull a signal from anywhere. We hope to avoid rental costs of providing extra equipment for artists. We are also trying to make it be flexible to keep our labor costs down.

Contract process: Design = \$52K. It may be slightly inflated – the latest info. working with county architectural firm (subject matter expert for theater/perf. arts design team). We originally met with these experts two years ago – the ask from that meeting which generated this figure for theater projects was too far from what we wanted to do (live-stream and video control). By the time we'd be able to use it, it's unclear if it would be used on a regular basis to justify so much money. \$150K is ballpark estimate for full basic functionality wiring; fibers). Because of the current economy, it's not firm but is a reasonable cap: mostly hardware (labor + install + equipment + endpoint training).

Timeline: The P.O. will be cut and we will work on the design. It will take from 7 months to get biddable documents, then obtain a formal bid and hopefully install in August 2023 (it will shut down the theater at an ideal time). We usually do a design in one year and installation in a second year, which is realistic timing.

*House lights – some delays. Hopefully going out to bid in December; awarded in January; installed in August 2023. Replacing all house lighting (anything conventional will be replaced), including color-changing (mood lighting).

Question: In doing all of this, is there any way to say we will reduce the electric bill? It's nice to be able to say that to the public. We have no separate meter for the theater but we are confident it will reduce MCC's overall electric bill. We have noticeably seen that the theater HVAC is less. Fairfax County uses a service that does utility billing for the whole county and they bill us for actual consumption. Comptroller Karra receives the bill and he has not seen a flux.

Question: We should see an annual report of reduced wattage from these upgrades. You could show a modeled improvement. Are there any incentives from Dominion Energy or from the county to do this? No.

Question: Will an effort be made to try to recycle old equipment?

We have a very good record of selling all our equipment: we are able to re-sell equipment for pretty good prices because our equipment is so well cared for. We will get store credit for some parts of legacy equipment.

*Project specs for audio system theater chain hoist system (left over from remediation). There were moisture issues.

*Motorized roll drop: replacing the entire mechanism.

*Replacement of controllers for dimmer racks: They are nearly 20 years old (still functional but no longer have tech support). These work with our racks; dimmers remain the same, but the control mechanism will be replaced with current technology (new industry standard).

Summary by CFC Chair Rahman: Most of this will get done in this year. We are also active in programming, so we must manage and work around that schedule: write the specs and get out to bid. The goal is to have these projects done concurrently next August.

NEW PRIORITY: UPGRADE TECHNOLOGY THROUGHOUT MCC (PORTABLE MOBILE UNITS)

Comment by Jennifer Garrett: In reviewing MCC entirely, there are more questions than answers: Where will the meeting be set up? Should monitor be mounted on the wall (that restricts what kind of equipment)? For portables, things could be built into the wall (multiple plugging stations).

Comment by CFC Chair Rahman: You can build this onto a cart (\$6K or \$7K) – maybe we buy two of them.

Clarification by Acting Executive Director Braff: There are mobile units, possibly more expensive, that would cover the bigger room. Aurora is U.S.-made; very responsive company. **The way to go is multi-purpose: if MCC had to revert to having to close this building down, we could offer remote programming; it would expand the usage of this facility.**

Clarification by Jennifer Garrett: **The big issue is infrastructure and wiring that will support a portable system.**

Audio is separate in functionality than what you want to do with A/V. Community Hall is loud because of ceiling height and HVAC. We understand the challenges of that room. Bluetooth technology can be explored.

Comment by CFC Chair Rahman: You can hold big meetings in that room – there are wonderful sound systems you can get but they don't live in the 70-volt system. It may not be able to compete with the HVAC.

Comment by Jennifer Garrett: We need an expert who knows what they are talking about and explain what our uses are. We do have excellent sound in Community Hall but not necessarily for streaming.

Discussion about specific aspects to be addressed:

Opinion expressed: As you go down this path, maybe we need to make some changes to the HVAC system because it makes a lot of noise. Not just look at audio -but the whole room and see how we can adjust the HVAC accordingly.

Question from Joe McGovern: Which problem are you trying to solve – the ability to stream information out or basic audio?

Clarification by CFC Chair Rahman: It's all related – for the "Traveling While Black" presentation, we had issues in the room trying to hear the ZOOM feed. That was contracted service – and it still was lacking. **People may want remote access for events here – it would be over a few years to pay for it. We need to talk to the best people in the market and have them tell us: What is the best solution for that room? County contractor – engineering. Request that they hire a specialist for the various components. Meet with the public and whole board to identify the issues. I want to make sure we are articulating the problems.**

Clarification by Jennifer Garrett: I wouldn't necessarily bring Washington Professional Systems in for all A/V system, but for audio, yes. Then I would bring in Theater Projects for the A/V component - people who know what is out there. (specialist sub-contractors)

Clarification by Acting Executive Director Braff: We can figure out the needs and what you are asking for. What do we need in the budget for this year to do that design work? We will discuss it this week and let us come back to you. It's a little broader than just the portable projector problem. If we are talking about a problem issue – people experiencing difficulty with sound in that room; and if it can increase rentals – the experience of not being able to hear is a disappointment. I don't want to rush the bigger room upgrade (push it out to FY25). Portable units can be acquired in FY24.

Question by Chair of the Governing Board: What are the other rooms people are using for meeting space? Should we also consider a portable system for those rooms as well? Maffitt, Stedman, Community Hall, McLean Room?

Comment by Joe McGovern: **Maffitt and Stedman are best served by a mobile unit. We don't want permanent infrastructure in there** – it also has painting camp, birthday parties. Community Hall – has tall ceilings, HVAC,

Opinion expressed: Maybe the answer is simple – a piece of cloth as an inexpensive solution to air conditioning problem.

Summary by Chair of the Governing Board: For the budget, look at the portable units for those rooms and then estimate for Community Hall. The bigger number we have no idea on.

Request by CFC Chair Rahman: What we expect to see: design budget; install budget (the high-level numbers we would like to see). Set our expectations as to what the room needs to do; reach out to specialists. Obtain a price quote for a design and an idea of how much that configuration would cost.

Two line items for FY24 budget:

1. Community Hall – design
2. Two portable units at \$5K for use in Maffitt and Stedman

NEW PRIORITY: ADA COMPLIANCE AT OFC

CFC Chair Rahman requested MCC staff to investigate opportunities to improve ADA compliance at OFC and report back if any expenditures need to be made a part of the FY24 budget process.

We have considered this before but there was always a roadblock of the lease – is MCC going to outlay that money without a guarantee of how many years continuing on the lease? Is it worth making a commitment?

Comment by Acting Executive Director Braff: If there is upgrade to those bathrooms, that may help us leverage that investment to add to the lease (5-10 years more on the lease). Maybe we can use that as leverage in negotiation. My initial impression is that it's a great building. But I think about people with disabilities - how are we including people? Someone in a wheelchair may want to attend After School program... but they can't use the bathroom. **In interviewing OFC staff, the first thing they brought up was the priority of all kids being included.** I totally understand a few years ago when the lease was only a few years' duration, why make that investment? But if you can get a longer lease and make the OFC facility more inclusive, that would be very good.

Background: The lease was done in 2018 – ten-year lease + a ten-year extension (which extends it to 2038). That's a good parameter; it's time to investigate the current costs to do this bathroom upgrade. Costs are from 2014; today's numbers are wildly different. Plans were drawn – but codes are also different now. A consultant would need to re-evaluate what needs to be done. \$250K for the work (at that time); we would expect it to be 40% higher.

Summary by CFC Chair Rahman: What we are asking to do is for us to begin investigating what those costs would be and come back in the future where we are.

Discussion:

Question: In terms of the budget impact, will there be a cost to renew that study? Is there a minimum amount we should consider? Yes – not start from scratch, but an architect will have to review and look at everything again: timeline; higher cost estimates (perhaps 40% higher costs); an estimate of the architectural work (review/design).

***bid process & timing:**

Question: Will the work be put out to competitive bid for contractors or will it be done through the county?

We have the option to use 2-3 contractors in the county system to give us some numbers. We don't have to go through a full competitive bid. Everything we do must follow the county's procurement policies.

Clarification by Comptroller Karra: In terms of the budget, if design/construction must be included in FY23/FY24, I'm up against a deadline in budget preparation. If CFC has a number for the architect in FY23 – we can put it in there. We have \$1.5M for FY23 (with carryovers). Some things will be taken out and then add this. It will be in flux when you go to the whole budget year; we can always add an 'emergency' item. Construction = 6-8 months (next year).

Comment by Joe McGovern: This topic literally arose today. We haven't yet talked to OFC – we don't know when a project like this can happen within their schedule of programs over there. **Design work - as soon as possible. Then we would need to come back with a subsequent plan for actual construction.**

***county monies for ADA accommodations:**

Question by Chair of the Governing Board: The county had a settlement in 2011 about ADA (after a review of all facilities). Is there money that the county has set aside for retrofitting buildings or will that come out of MCC's budget?

Comment by Comptroller Karra: It will come out of MCC's budget. That is my understanding. But it's a possibility that the county may give some monies. *Comment by Acting Executive Director Braff:* Why OFC didn't have to get into ADA compliance is because of the age of the building: it was grandfathered-in. We will explore it. Access for kids with disabilities is important. We will do due diligence and then allow the board to make the decision.

***impact of future downtown revitalization on OFC:**

Question: In 2038 – there is news about that whole downtown McLean area being redeveloped. Even if that development happens, do we still have OFC until 2038?

Comment by Acting Executive Director Braff: I'm confident that nothing is happening to OFC, but we will make sure of that before construction.

Question: Does the county feel any pressure to level OFC to make it become a tax-bearing property (such as an office building)? The downtown revitalization plans don't have that. OFC is still showing on that master plan.

Public comment by Paul Kohlenberger:

The MCC Governing Board last year affirmed that plan guidance – and sent a letter stating that OFC is a historic resource that has been adaptively reused and it should remain so.



Comment by Acting Executive Director Braff: **We should study this and learn about it – How do we make the OFC facility more accessible? And encourage people to use it broadly.**

Further discussion about general OFC usage:

Clarification by Joe McGovern: OFC is used now more than it was 20 years (game nights, SPARC, camps, after-school program; ping pong; bridge). There was a time period in the past when it was only used by two kids after school and a Friday Night Dance.

Question: Could you explain why OFC has been closed the last two weeks – what maintenance issues were causing the closure?
End of summer; camps are over; getting re-set for kid’s school year to re-start: painting, getting everything ready (general maintenance period when the building is not occupied). The entire OFC staff spends all summer doing camps and trips – it’s also a brief pause for their staff’s personal vacation time.

UPDATE: SOLAR PANELS

Clarification by staff: MCC is on the county’s list. It literally started over when the county switched contactors. MCC was never at the top of the list anyway; first: government facilities; police stations; fire stations. The county is starting with new facilities that are being built (that is the priority).

UPDATE: EV CHARGING STATIONS INFRASTRUCTURE

CFC Chair Rahman requested that MCC staff investigate the proposed EV charging station infrastructure and program to determine the way forward for this concept in FY23.

In the case of solar panels and EV charging stations, the county will come and put it in. But in order to be considered for EV charging stations, MCC was told to put monies into our budget.

Question: Solar doesn’t involve an infrastructure issue. We were told that with EV charging stations, we needed a power source. It was our understanding that there was a placeholder for the infrastructure. Is the county going to do this?

Acting Executive Director Braff proposes to have someone from the county to come to the board meeting and give a presentation. There is a new program from the county and we need to understand where MCC fits, and then once having EV charging stations available - here is how you will serve the public. Deputy County Executive has agreed to have someone come to give an update. There is currently a supply chain issue across the nation (every community wants it) which is impacting roll-out. Much has changed in the last year – we need to be hesitant about taking it out of the budget. We can keep it on for now (it’s already in the budget). If we don’t use it, it will flow into the next year or will flow back into our reserves. As long as we don’t take it out and then ask the county to put it back in (\$250K). *Summary by CFC Chair Rahman:* Do we keep showing this as something we are going to budget for? Yes – we care about EV charging stations (maybe it’s an FY24 or FY25 problem). There was controversy in the community over this. Our action was that the committee reviewed it. We will continue to study it.

NEXT STEPS ON FY2024 BUDGET

MOTION: MCC staff will look into mobile units for video-conferencing capabilities in smaller rooms in MCC.

Approved by a vote of 3:
Rasheq Rahman; Melanie Sletten; Bill Glikbarg – all voting “AYE.”
Kristina Groennings was absent.

MOTION: For Community Hall: 1. Seek a design firm for an integrated solution for audio/video solution (proposal) and 2. An initial costing of what that design accomplishes.

Approved by a vote of 3:
Rasheq Rahman; Melanie Sletten; Bill Glikbarg – all voting “AYE.”
Kristina Groennings was absent.



MOTION: MCC staff will explore ADA compliance requirements for OFC and come back with a plan to Capital Facilities Committee.

Approved by a vote of 3:

Rasheq Rahman; Melanie Sletten; Bill Glikbarg – all voting “AYE.”
Kristina Groennings was absent.

MOTION: We removed the other project sections of CIP list: shade sails and community mural from the FY23 budget.

Approved by a vote of 3:

Rasheq Rahman; Melanie Sletten; Bill Glikbarg – all voting “AYE.”
Kristina Groennings was absent.

Discussion:

We will look at the previous Minutes notes. At the Finance Committee meeting on Aug. 31, we will give a report. There is no need for a roof replacement until solar is determined and there will be a report to the committee. The Chair of the Governing Board had asked to look through the notes. Holly Novak is detailed in notetaking and we can research this.

Question: Since there was a baseline for ADA from 2014, can we put that in there?

Whatever we change in FY23, will not happen until February. What we are going to change in FY23 is that we will let the public know that we are taking these projects out. For these other motions, if you want to do in FY24 you will need numbers by August 31 because this is presented to the public on Sept. 7 and then approved by Finance. It is very tight. We will negotiate back-and-forth with DMB (staff will confer).

MOTION: To accept this proposed CIP list with the modifications just voted on above, for FY2024 budget.

Approved by a vote of 3:

Rasheq Rahman; Melanie Sletten; Bill Glikbarg – all voting “AYE.”
Kristina Groennings was absent.

Discussion:

Question: Regarding issues that we just identified in walking around the property, are they in the budget?

Recommendation by Acting Executive Director Braff: We have no basis for making a decision about stormwater. We will make sure to investigate but we can't put a number in there. **It would be wise to develop a resource list – a 5-year prioritizing list. That will help in the planning for future budgets. It will be intentional so that if opportunities come up, we will know what the priorities are.** I recommend that the next Executive Director will develop that resource list. Joe McGovern will continue to work with the county for their assessment. The county comes to MCC randomly, but we are not in charge of the schedule – they will report to us when they have something to report. The fact that they have been here to visit twice already is hopeful.

PUBLIC COMMENT

Aside from the brief comments spoken earlier by Mr. Kohlenberger, there were no public comments.

CFC Chair Rahman announced further opportunities for public feedback about the annual budget of MCC:

1. Written comments by Small District 1A-Dranesville residents may be submitted from now through October 24.
2. Public comments by Small District 1A-Dranesville residents may be given in-person at two upcoming meetings held at MCC: 1. Meeting-of-the-Whole 9/7 - 6:30 p.m. 2. Public Hearing on FY2024 Budget 9/28 - 6:30 p.m.

ADJOURNMENT

Vice-Chair Rahman thanked everyone for attending and adjourned the meeting at 8:07 p.m.

Respectfully submitted – Holly Novak, Executive Assistant