

**2023-2024 MCC Governing Board
Regular Meeting
July 26, 2023 5:30 p.m.**

MINUTES

Board Members present:	<i>in-person:</i> Rasheq Rahman, Chair; Lisa Mariam; Katie Gorke; Sophia Bruno; Gloria Marrero Chambers; Kathleen Cooney Porter; Matt Colsia
Board Members absent:	Eleanor Ague; Anna Bartosiewicz; Kristina Groennings; Ari Ghasemian
MCC Staff present:	Betsy May-Salazar, Executive Director; Holly Novak, Executive Assistant
Guests:	Camila Alfonzo-Meza (Supervisor Foust's office); Jim Lawless (MCA and Friends of MCC); Amanda Kastl (Countywide FIOA Officer, Public Affairs); Jennifer Bruno; Paul Kohlenberger (MCA)

CONVENE MEETING

Chair Rahman convened a Regular Meeting of the Governing Board of the McLean Community Center on July 26, 2023 at 5:40 p.m. It was open to the public attending in-person. No changes were requested to the agenda; it was adopted by acclamation. Audio recording began after the initial training segment about FOIA concluded.

UNDERSTANDING FOIA *presentation by Amanda Kastl – Countywide FOIA Officer, Public Affairs

FOIA is a comprehensive law that impacts decision-making and collaboration by MCC Governing Board members as well as the daily efforts of MCC staff. The purpose of this training was to explain the priority of accountability to the public throughout all aspects of the McLean Community Center's operations and programming, as an agency of Fairfax County.

BOARD MEMBER TRANSITION

Shivani Saboo, who began serving on MCC Governing Board in 2021, has submitted a letter of resignation because of a job transition. We thank Shivani for her service. She was Treasurer for two years. She led the Elections & Nominations Committee last year and was very involved in several initiatives, particularly around the youth programs. We are very grateful for Shivani's support and effective service. In such a transition, there is a process to be followed as outlined in the MOU with the Fairfax County Board of Supervisors (BOS). We thank Camila Alfonzo Meza and Supervisor Foust for their help to ensure we are following the proper procedures at every step:

- The process for filling a board seat vacated during the three-year term is outlined in the MOU.
- It states, when a single vacancy occurs, the unsuccessful candidate from the most recent election who received the most votes will be appointed to the unexpired term.
- The appointment for the replacement board member is valid:
 - Until the expiration of the vacated term if less than one year left, or
 - Until the next governing board election, if vacated term has more than one year left. The remaining term shall be filled at the next scheduled governing board election.
- As with the regular election, the proposed candidate is presented to the Fairfax County Board of Supervisors (BOS) for approval. The BOS, after determining that it is in the public interest, shall appoint the candidate.

The candidate who received the next highest number of votes in the Governing Board election on May 20, 2023, was Matt Colsia. We are happy to report that Mr. Colsia has been presented by Supervisor Foust to the BOS at the meeting on July 25, 2023 and was approved. He will fill the term until this term's final board meeting in June 2024. He will have the option to run in FY2024 for a new three year-term.



A press release was issued today announcing Mr. Colsia's appointment – noting him as the candidate who received the fourth highest vote count in 2023 election. Matt Colsia is present tonight with us tonight. We welcome him to the MCC Governing Board and look forward to his contributions to our collaborative decision-making.

APPROVE MINUTES

Minutes of June 7, 2023 (Final meeting of 2022-2023 Governing Board; first meeting of 2023-2024 Governing Board) were reviewed. No changes were requested; the Minutes were accepted as written.

MOTION: To approve Minutes of June 7, 2023, Regular Meeting.

Approved by a vote of seven: Rasheq Rahman; Lisa Mariam; Sophia Bruno; Katie Gorka; Gloria Marrero Chambers; Kathleen Cooney Porter; Matt Colsia – all voting “AYE.”

Eleanor Ague, Anna Bartosiewicz, Ari Ghasemian and Kristina Groennings were absent.

BOARD CHAIR'S REPORT **remarks by Chair Rahman*

It has been a busy summer for MCC Governing Board, with many highlights:

***July 1 Independence Day celebration at Langley High School** was a great community event - music, food, an evening party! In the spirit of our board 'being visible' in the community, it has become a tradition and people know this is a place to enjoy fireworks on the weekend around 4th of July.

1. Committee assignments (REVISED):

With Matt Colsia joining us, we revised the initial DRAFT of committee assignments according to these priorities:

1. Ensuring a balance of experience on the board.
2. Respect for peoples' time commitment: so that every board member serves on no more than two committees.
3. Both youth members (as leaders of the Youth Ambassador program) will participate on Programs & Outreach Committee.
4. Making sure to have a diverse set of perspectives on all the committees.

Finance Committee: Normally, the Board Chair doesn't formally join a committee. Chair Rahman is choosing to join Finance Comm. as a longer-serving Board member who is available for this key committee. MCC has an upcoming transition in the Comptroller position; therefore, continuity and background understanding is very important. Finance Committee follows a separate schedule based on Fairfax County's annual budget timeline. Chair Rahman is happy to support.

50th Anniversary Committee (chaired by Lisa Mariam). We currently only have three board members assigned to the committee. We would like to have four board members on this committee because during 2023-2024 we are heavily preparing for the actual 50th anniversary in 2025. If you are willing, please contact Chair Rahman and Lisa Mariam.

2. Overall committee meeting scheduling:

The meeting schedule is structured wisely with some back-to-back meetings on the same night for efficiency and less impact on peoples' overall schedules. We have a great distribution of board members across these committees. The real work of this board is done at the committee level and those collaborative discussions get summarized at the end of every month at the regular board meetings. Chair Rahman looks forward to working with all the Chairs.

3. Quorum is crucial for all committee meetings – ½ of total + 1. This is an in-person board. If you are working or traveling, please let us know in advance if you can't attend in person so we can arrange remote participation. If no quorum, then it becomes an 'informational' discussion only (not a formal meeting) and any decisions made are not binding. By decreasing the schedule to two committee assignments, we ask everyone to prioritize attendance at committee meetings as much as possible. All committees (especially 50th Anniversary Committee) have decisions to be made, timed for every board meeting. It's important because we cannot move forward on decisions if quorum is not present.

5. Reminder about signature page requirements:

All board members: Harassment policy & Conflict of Interest policy – back page is a signature page which must be returned to Holly Novak (scan, mail or deliver your signature page to MCC).

New board members: One Fairfax letter/signature page will come directly from BOS Chair McKay.

> It will either be a letter or e-mail (Holly Novak will find out).



EXECUTIVE DIRECTOR'S REPORT **remarks by Executive Director Betsy May-Salazar*

I hope you are having a great summer! We welcome this new board and I'm excited to get the committee meetings started and getting to know you all.

- It has been great to see a few of you at our summer concert series – both Kathleen Cooney Porter and Lisa Mariam have joined us this summer.
- There is one final opportunity for the summer concerts this Sunday at 3 – featuring Philip Bowen, a renowned and talented singer-songwriter and multi-instrumentalist, including guitar and fiddle, performing music inspired by his Appalachian roots.
- Also this weekend is the final chance to see our community theater partner, Mclean Community Players' production of Green Day's American Idiot. This is a good opportunity to see the work of our community theater partner. The program is for a 13+/adult crowd.
- We are all about the Strategic Plan these days. Our first goal in the strategic plan is to "Be Visible."
- One of the strategies is to engage the Board as MCC Ambassadors in the community and at MCC public events. To that end we will be sharing volunteer and program opportunities and tracking board participation. In your packets is a list of upcoming programming. We hope you will consider attending many of these opportunities to engage with our community. Also, please let Holly Novak know if there are other events or programs that you attended in June and July.
- Another strategy under "Be Visible" is to use social media and digital resources to broaden, deepen, and diversify our reach. Each month we provide a toolkit with social-media ready information regarding upcoming programs. We rely on each of you to promote this information on whatever platforms you use. It would be very helpful if you send us a note on postings you have done so we can track that as well.
- The summer season at MCC is all about camps. We have many camps running simultaneously – Camp McLean for ages 3 – 10 has several sessions out of Chesterbrook Elementary School. The Old Firehouse has week-long field trip camps for grades 5 – 9. And MCC has multiple specialty camps for multiple ages, including partnerships with McLean Project for the Arts and Shakespeare theater. In total we have served more than 1,000 kids through our summer offerings.
- We look forward to introducing you to our many offerings over the course of the year and are planning to host another "Behind-the-Scenes" tour of The Alden Theatre this fall for you and members of the public.
- MCC staff has been focused on budget – looking at necessary adjustments to the FY24 budget and proposals for FY25. The draft FY25 budget will be presented and discussed in our August and September finance and board meetings. The draft budget is due to Fairfax County Budget in mid-October.
- Strategic Plan build-out: We have been focused on integrating the strategic plan into our thinking. Staff has been meeting weekly in brainstorming sessions focused around each of the five strategies in the strategic plan. We will build on the ideas generated to shape the FY25 programming and operations.
- DRAFT Customer Satisfaction Survey: We are working on a DRAFT of the survey for Programs & Outreach Committee meeting in August – with a target date for that going out in October/November.

OLD /NEW BUSINESS **comments by Chair Rahman*

Fairfax County e-mail addresses: we want to be using the Fairfax County e-mails for any Governing Board business matters and anything related to MCC. Several of you reached out about having issues with e-mail: If you are having issues with e-mail, call the IT assistance phone number. If they can't identify you, let us know.

It's a multi-step process: you sign the IT Consultant Agreement form as the first step; that leads to the creation of your account in the county system. If you experience problems, often tied to expired passwords, the best solution is to contact IT



by phone. You may be required to have your User ID. There are also options to have the app on your phone which may help facilitate easier access to your email and meeting calendar. We encourage you to log in at least once a week to check for emails and ensure you are keeping up with our communications. Weekly log-in will also enable you to keep your password up-to-date so that it doesn't expire unexpectedly.

UPDATE FROM MCLEAN PROJECT FOR THE ARTS **written remarks submitted by Deb Bissen*

MPA's Summer Art Camps are going well, taking place in Emerson Gallery upstairs and the DuVal Studio space through Friday, August 11. If you have family or friends with kids who are looking for a creative break from the heat, a few slots are still available in our final weeks:

- Camp Abrakadoodle, Week 6 (July 31-August 4), Dreamy Art (Afternoon session)
- Camp Abrakadoodle, Week 7 (August 7-11), Masters and Me (Afternoon session)
- MPA Summer Art Camp, Week 7 (August 7-11), Celestial Art (Ages 9-13)
- MPA Summer Art Camp, Week 7 (August 7-11), Magical Mythical Creatures (Ages 9- 13)

Please mark your calendars for MPAartfest 2023! We hope you'll plan to join us on Sunday, October 1 from 10am until 4pm at McLean Central Park when MPAartfest transforms the park into a lively landscape of mini art galleries showcasing and offering for sale the work of 38 juried artists from throughout the Mid-Atlantic region. We're grateful for the support of the MCC for this FREE community event, which will also feature live music from some of the DC-area's best musical talents, a Children's Art Walk, local food vendors and much more!

MPA exhibitions will resume in September when (Not) Strictly Painting opens Thursday, September 14. The show is a juried biennial exhibition celebrating the depth and breadth of paintings -- or works related in some way to painting -- from artists throughout the mid-Atlantic area. Now in its 14th iteration, it's considered one of the region's most important painting exhibitions. This year's show is juried by Tim Brown, Director of IA&A at Hillyer. We'd love to welcome your board and any interested MCC staff for a private tour of the exhibition, which runs through November 11. We will try to coordinate a tour of the exhibit before the October meeting. Thanks for the opportunity to share this update!

PUBLIC COMMENT

In-person comments: The Board Chair invited the public to introduce themselves and give verbal remarks if they wished. They must first state aloud their residential address to verify that they are a Small District 1A-Dranesville resident. If having requested in advance to speak, those individuals were pre-verified as being a Small District 1A-Dranesville resident. Each person was allotted three minutes to speak.

There had been no advance requests to speak. After being given the opportunity, no one in attendance requested to speak.

Written comments: No written comments were submitted in advance of this meeting.

At the conclusion of this Public Comment segment of the meeting, Chair Rahman stated aloud for the record:

We thank members of the public for contributing their feedback. The MCC Governing Board takes your suggestions very seriously. You are welcome to attend our meetings. All MCC Governing Board meetings are open to the public. You can view the board schedule on MCC's website at: <https://mcleancenter.org/about/governing-meetings/meetings-agendas>

We have very strict county regulations and stringent oversight of our work in all areas, and we work hard to meet these needs in being responsible to our taxpayers. We are committed to transparency and making the process open to the public. We welcome you back to future events at the McLean Community Center to see the value of your tax dollars at work.

ADJOURNMENT

Governing Board Chair Rahman thanked everyone for attending and adjourned the meeting at 7:25 p.m.

Respectfully submitted, Holly Novak - Executive Assistant