



**2024-2025 MCC Governing Board  
Meeting-of-the-Whole (FY2026 Budget)  
September 4, 2024 6:30 p.m.**

**MINUTES**

**Board Members PRESENT IN-PERSON:** Kristina Groennings, Chair; Aaron Stark; Sonya Thott; Ron Keesing  
Kathleen Cooney Porter; Doug Jeffery; Anna Bartosiewicz;  
Michael Monroe; Gloria Marrero Chambers; Peter Pin

**Board Members ABSENT:** Katie Gorka

**MCC Staff present:** Betsy May-Salazar, Executive Director; Holly Novak, Executive Assistant;  
Matthew Hockensmith, Comptroller; Michael Fisher, General Programs Director;  
Jennifer Garrett, Technical Director

**Guests:** Glenn Yarborough

**CONVENE MEETING**

Treasurer Kathleen Cooney Porter convened a Meeting-of-the-Whole of the Governing Board of the McLean Community Center on September 4, 2024 at 5:35 p.m. It was open to the public attending in-person. The purpose was in-depth review of MCC’s proposed budget for Fiscal Year 2026 (July 1, 2025 - June 30, 2026). The agenda was adopted by acclamation. A courtesy announcement was made that the meeting was being audio-recorded and that public presence is observation only.

**REVIEW FY2026 BUDGET PROPOSAL** *\*remarks by Comptroller Matt Hockensmith and Executive Director Betsy May-Salazar*

This high-level review covered revenue, expenses; details of the support and programming budgets; review of CIP (capital improvement projects); 50<sup>th</sup> Anniversary planning; Fund Statement. Financials were presented in detail, with explanations of background context, especially noting some capital facilities projects that have been carried over in recent years. There was opportunity for Q & A.

Sequence: MCC’s FY2026 budget proposal was first reviewed in-depth by Capital Facilities Committee and Finance Committee in respective meetings held on August 28. A few small changes were recommended to refine the explanations of numbers - reflected in this updated presentation. On September 25 it will be presented at a Public Hearing where Small District 1A-Dranesville residents may attend in-person and contribute verbal or written comments. Written comments from the public will continue to be received through October 14. The board will vote on approval on October 23. Then the proposed FY2026 Budget will be forwarded to Fairfax County, to be ratified by the Board of Supervisors in April 2025.

Summary: Questions from board members yielded clarification about the following aspects:

- Real Estate tax is the biggest pool of MCC revenue sources: 2.3c per \$100 of assessed value. MCC uses FY2024 tax assessment projections (most recent) provided by the county for FY2026 tax calculations; it is a projection. Actual assessments for FY2026 will not be announced until early 2025. The county recommends maintaining this rate.
- Instructional Class & Specialty Camps: “Courses” show the totals reflective of what FY2024 actuals with anticipated changes for FY2026. “Courses” are typically comprised of several individual class sessions. Registration “fees” are the transaction fees charged by ACTIVENET (our registration software) for credit card processing.
- Instructional Class & Specialty Camps: “Compensation/Benefits” represents the cost of the MCC staff who arrange the courses. “Instructor fees” for instructional classes are contracted arrangements that get vetted through Fairfax County and then we pay the instructor. Most classes are very narrow in scope; it makes sense to hire specific instructors via contract.

- 50<sup>th</sup> Anniversary budget spans 3 fiscal year; anniversary activities will encompass the entire year 2025 (FY25 & FY26). The individual budget lines may change but will remain within the total allocated anniversary budget.

### Capital Improvement Projects

*\*Reflects mid-year changes to FY2025 that we have made or are already requesting, as well as the proposed FY2026 budget.*

Summary: We are not currently anticipating large projects in FY2026 – several projects are carrying forward that will be substantially completed in FY2025.

- Alden Theatre: Upgrade The Alden audio booth console (based on timing and age for replacement).

### MCC and OFC Projects

FY2025 budget with carry over includes significant projects underway in FY2025 (budgets approved in prior years).

Additionally, FY2025 mid-year adjustments include:

- MCC energy study - a requested change for FY2025: Includes proposal to move forward with *some* of the projects but not *all* (incl: LED Lighting Upgrades; DDC Control System; Building Envelope Improvements). Next step is for consultant to do further analysis of these projects and provide quotes. Regarding solar: being considered is the option of credits through Dominion Energy Virginia – to demonstrate MCC’s commitment to sustainability. However, the permanent positioning of a carport [for solar photovoltaic array] doesn’t make sense for MCC property. Regarding EV Stations: there is a countywide initiative on installing EV charging stations and we choose to wait for the county to implement that project.
- Emergency replacements of three HVAC units: we moved forward with replacement in July 2024 and are in process now – one at MCC and two at OFC. Capital Facilities Committee Chair and the Governing Board was notified of moving forward with these necessary equipment replacements.

Other FY2026 projects still in exploration stages being considered with budgets TBD:

- MCP Pavilion (renovation of the park due to be completed October 2024): they are putting in wiring raceways but not the electrical power – that’s an option for MCC. If MCC were to make an investment into the Pavilion, it would require us working with Fairfax County Park Authority regarding logistics. Once the Pavilion opens, we will experience exactly how MCC will use the facility and better understand the need for programming. We will experiment in holding our summer concerts there on weekday evenings in 2025 then we will determine what we want to propose, making a recommendation for equipment based on that experience. Evaluation criteria: If MCC invests, we will look at the infrastructure and technical aspect as well as the programming opportunities.
- MCC Landscaping Review.
- OFC laminate floor replacement. Considering moving request forward to FY2025 so work can be done in tandem with ADA renovation planned for Spring 2025.
- Repaving and repair of MCC parking lot. The contractor has completed a site visit, awaiting proposal.

As these projects are developed staff will return to the Capital Facilities Committee to review proposed projects and budgets. FY2025 has a large carry-over in funds for ongoing projects. It’s because MCC went through a renovation and then shortly thereafter, COVID-19 conditions which paused a lot of projects. It’s exciting to finally get to move ahead on these important projects.

### Fund Statement

Summary: In reviewing the Fund Statement as the final aspect and addressing questions, some clarifications were made:

- *Whether interest is earned on any of the Reserve funds?* Yes, in FY2024 MCC earned \$209K in interest. Investment is controlled by the county and they are investing conservatively. In FY2024 the pooled interest was budgeted at \$20K with actuals of \$209K. For FY2025 budget is \$130K. The county recommends staying flat with the FY2025 budget.
- *Clarification was made that the approved FY25 Capital Expense Projections are committed but not removed from the reserve fund until expended.*

- *Discussion regarding contract process.* There are procedures that allow MCC to utilize contracts negotiated at the County level, which simplify the procurement process, as well as procedures for MCC to request proposals for specific projects directly, if the county doesn't already have appropriate contracts in place. The Department of Procurement and Material Management supports MCC's efforts and there is no cost to MCC for this support.

#### **MOTION TO PROCEED**

Following thorough discussion where all questions had been addressed, Treasurer Kathleen Cooney Porter called for a vote on the FY2026 Budget proposal to be presented at a Public Hearing on September 25, 2024:

**MOTION:** To present FY2026 DRAFT Budget at the Public Hearing to be convened in-person on Wednesday, September 25, 2024, at 6:30 p.m. at the McLean Community Center.

**Approved by a vote of ten:** Kristina Groennings; Sonya Thott; Michael Monroe; Gloria Marrero Chambers; Kathleen Cooney Porter; Peter Pin; Doug Jeffery; Aaron Stark; Ron Keesing; Anna Bartosiewicz – all voting "AYE."

Katie Gorka was absent.

#### **PUBLIC ENGAGEMENT IN BUDGET DEVELOPMENT PROCESS**

The Treasurer stated that the public is welcome to engage in MCC's FY2026 budget development process. There are two upcoming opportunities for Small District 1A-Dranesville residents to participate:

- \* Express verbal comments at the upcoming Public Hearing on FY2026 Budget - Wednesday, September 25 at 6:30 p.m.
- \* Submit comments about FY2026 Budget in writing through Monday, October 14.

#### **ADJOURNMENT**

Treasurer Kathleen Cooney Porter thanked everyone for attending and adjourned the meeting at 7:16 p.m.

Respectfully submitted, Holly Novak - Executive Assistant

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