

McLean Community Center Food Truck Interest Form

Note: McLean Community Center does not pay a minimum for food trucks to participate in an event or program. Food trucks will pay MCC a fully refundable deposit per event that will be refunded after the event upon completion of services. Food trucks that do not show to the event or program will not have their deposits refunded. Food trucks will pay the deposit within 2 weeks of the MCC Registrar sending payment details. Food trucks are not considered an official event food vendor until the deposit has been paid.

Business Information

- Food Truck / Business Name: _____
- Primary Contact Name: _____
- Phone Number: _____
- Email Address: _____
- Business Website or Social Media Links:

Truck Details

- Cuisine Type / Menu Description: _____
- Truck Dimensions (length, height, etc.): _____
- Which side if your serving window on (Driver, Passenger, Rear, N/A, Cart):

- Do you require a minimum space footprint? (Yes/No – If yes, describe):

- Will you have food being cooked outside of your food truck? If yes, please explain:

- Power Requirements (Generator, Access to Electricity, Other):

- Health Department Permit Number and Expiration Date:

- Business License Number: _____

Proof of Insurance (COI) to be sent with a copy of this form. A COI is required for consideration.

Food trucks participating in MCC Events must undergo an inspection onsite prior to the event before service. MCC will coordinate the inspector.

Dietary Options

- Do you offer vegetarian options? If yes, please list the menu items that are vegetarian. _____
- Do you offer vegan options? If yes, please list the menu items that are vegan. _____
- Do you offer gluten free options? If yes, please list the menu items that are gluten free. _____

Fairfax County

- Are you registered with Fairfax County as a food truck: _____
- Have you participated in an event in Fairfax County? If yes, what event? _____

Operational Information

- Average Price Range of Menu Items: _____
- Please submit a menu and photos of your truck (inside and out) upon completing this.

Event Suitability

- Have you served at MCC events before? (If yes, which events?): _____
- Types of events you are interested in (Festivals, Concerts, Family programs, Cultural celebrations, Seasonal events, Other): _____
- Are there any specific MCC Events you are interested in participating in? If yes, please list: _____

-
- Additional Comments or Special Requests:

Please submit a copy of this form, photos of your food truck, menu, and food, and COI to events@mcleancenter.org.

Thank you for your interest in participating in McLean Community Center events and programs. Our Events Team will review submissions and reach out if your business aligns with upcoming event needs.